

GOVERNMENT OF WEST BENGAL
OFFICE OF THE PRINCIPAL
JALPAIGURI GOVERNMENT ENGINEERING COLLEGE,
JALPAIGURI 735102, WEST BENGAL

Website: www.jgec.ac.in

Phone: 03561-255131 Fax: 03561-256143

Tender Notice for Quotation for Procuring 4 (Four) Air Cooler as Specified

Memo No: JGEC/CPC/Air Cooler/11/2026-27

Date: 24.07.2026

The College invites sealed quotation from reputed Companies / Suppliers / Service providers/ dealers/ agencies in the specified BID Form available from the college office for the procurement of **4 (Four) Air Cooler as Specified**. It is to be noted that the cumulative price including all taxes in the purchase order (to be awarded to the evaluated bidder as per rule/norms) must be less than Rupees one Lakh (Rs. 1,00,000/-) from interested Companies / Suppliers / Service provider /Agencies may submit their Quotations/bid documents in prescribed format. Details of the Specifications of the materials required are as follows: -

Sl. No	Item name with specification
1.	4 (Four) Air Coolers as specified

Qualification Conditions:

Bidder should be registered Firm / Company / Establishment having relevant credentials (desirable).

Bidder shall provide all relevant records required i.e. Income Tax Return Certificate for Last 3 (Three) FY/PAN, Commercial Tax Clearance/V.A.T. / GST Certificate and other taxes (whichever applied)

Bidders should have relevant credentials

Delivery Place / Works site: Bidder will supply and deliver the materials / Works/service with requisite number at JGEC premises.

Bid Price:

The Bid Price shall be in Rs. and include all Taxes and other levies such as the transportation expenses, no extra price is payable by the college. Bidder must quote item wise. Total price must be less than Rs.1 Lakhs.

The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account.

Validity Quotation: Quotation shall remain valid for a period not less than 30 days after the deadline dates specified for submission.

The followings must be Submitted with the Quotation/Bid:

Copy of Establishment Registration Certificate/ valid Trade license in relevant field

Copy of PAN and copy of latest return

Copy of GST

Copy of PTAX enrolment certificate and copy of latest paid challan of PTAX

Detailed office address of the Agency with Office Telephone, Number, Fax Number and Mobile Number and name of the contact person

Evaluation of Quotation:

The purchaser will evaluate and compare quotation, considering the cumulative rate corresponding to the quantity of items mentioned above to determine a substantially responsive bidder.

Conform **to** terms, conditions, specifications and qualifications and qualifications conditions.

Award of Contract:

The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive, and who has offered the lowest evaluated quoted cumulative price.

The bid document may also be downloaded from our web-site: www.jgec.ac.in

All documents must be submitted to the Office of the Principal.in sealed envelope and marked with "Quotation to Procure & installation/commissioning/ Repairing".

Important date:

Opening date: 24.07.2026

Closing date: 31.07.2026 upto 12:30 PM.

All sealed quotation will be opened on the closing date at 1 pm before the bidder or their representative who wishes to be present, in the office.

CHECKLIST FOR BIDDERS/APPLICANTS:

The Bidder should ensure that all documents and papers submitted in this BID are fully authenticated by the authorised signatory under his signature with official seal wherever applicable.

Sl. No	Documents to be submitted	Documents Submitted (Y/N)
1.	All pages of this BID document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory	
2.	Trade License	
3.	Credential document in support of doing similar work	
4.	Attested copy of GST	
5.	Attested copy of PAN/Number.	
6.	Attested copy of Income Tax return for last 3 (Three) Years	
7.	Bid Form	

The following documents form should be submitted with BID:

Not with-standing the above, the purchaser reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotation at any time prior to the award of the contract.

The bidder whose bid is accepted will be notified of the award of contract by the purchaser.

The terms of the accepted offer shall be incorporated in the supply order. The validity period may be extended by the purchaser by another 15 days in exceptional cases.

Other Terms & Conditions:

- The College reserves the right to postpone/cancel the bid, the bidder will have to abide by the decision.
- Payment shall be made after the supply and submission of bills which will be subject to satisfactory supply (certified by the committee constituted for the purpose). The personnel in charge will certify the quality and quantity of the items supplied/ work done as per specifications and recommend accordingly the extent of payment.
- No preference will be given to any bidder or class of bidders, either for the price or for other terms and conditions.
- Quotation may be submitted on the printed letterhead indicating the item for the bidding and rate quoted in the prescribed format that have to be collected from the College office
- Successful bidder will have to agree with the college for timely execution of the Purchase order.
- No payment will be made for any damage of goods supplied.
- We look forward to receiving your quotation and thank you for your interest in this work.
- During the execution of work, it is mandatory to provide original GST bills, and manufacturer's warranty of the items/ procured or used parts to justify the authenticity of the spare parts.
- The bidders those have not collected the forms from the college and clearly specifying the specification will be summarily be rejected.
- Bid Form should be collected from the college during the bidding period in the college hours (12 Noon – 4 PM). Without enclosing the bid form collected from the college, the bidder will be summarily rejected.

**Sd/-
Principal**

Memo No: JGEC/CPC/Air Cooler/11/2026-27

Date: 24.07.2026

Copy forwarded for information and take necessary action to:

College Website, Jalpaiguri Govt. Engg. College, Jalpaiguri, www.jgec.ac.in
Notice Board, Jalpaiguri Govt. Engg. College, Jalpaiguri-
Storekeeper, Jalpaiguri Govt. Engg. College, Jalpaiguri.
Guard file
College Website

Sd/-
Principal

Specification:

PARAMETERS		
For rooms up to	m ² *	48
Engg. Plastic	blower/fan	Exhaust Fan
Water Tank Capacity	up to brim-L	112
Wattage (W)*	230V/50Hz	260
i-Pure+ technology		–
No. of pads		3
Remote control		–
Auto louver Movement		Yes
Cool flow dispenser		Yes
Easy fill		Yes
Cooling media		Honeycomb
Product dimensions (mm)	Length	660
	Breadth	500
	Height	1330