

**Notice inviting Expression of Interest from a Professional Firm
for AMC of website & examination software until 31.03.2027**

Memo No: JGEC/CPC/website & Exam software/10/2026-27

Date: 25.06.2026

The College invites sealed quotations for **price per unit**(including all taxes) from reputed Companies / Suppliers / Service provider/ dealers/ agencies for AMC of the **dynamic website maintenance and the examination software** uploaded in www.jgec.ac.in. **It is to be noted that the cumulative price of AMC, including all taxes in the purchase order (to be awarded to the evaluated bidder as per rule/norms) must be less than Rupees one Lakh (Rs. 1,00,000/-).** Interested Companies / Suppliers / Service providers/Agencies may submit their Quotations/bid documents in the prescribed format.

1. Present website: www.jgec.ac.in

2. Scope of work:

The cloud-based system contains dynamic website-related information/upgradation, and examination software with the following features:

Dynamic Website (Content Management System) – Customized CMS

Based On : Linux / PHP 8.0 / Framework- laravel/ MySQL 5.4

The website and examination software are to be maintained & protected in such a way that the mentioned software will continue to provide services as per the existing framework.

The website management and examination software services must cover the minor modification of software, security enhancement & maintenance of data

3. Qualification Criteria for the Bidder:

- a) Bidder should be a registered Firm / Company / Establishment
- b) Bidder shall provide all relevant records required i.e. Income Tax Return Certificate/PAN, Commercial Tax Clearance/V.A.T. / GST Certificate and other taxes (whichever applied)
- c) Bidders should have relevant credentials

4. Delivery Place / Works site: Works/service and deliver the materials / Works/service with a requisite number at JGEC premises.

5. Bid Price:

a) The Bid Price shall be in Rs. and include all Taxes and other levies such as the transportation expenses; no extra price is payable by the college. Bidder must quote for **AMC of the website and examination software, which will include the minor modification of the software, security enhancement & maintenance of data**

b) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account.

6. Validity Quotation: Quotation shall remain valid for a period not less than 180 days after the deadline date specified for submission.

7. The following must be submitted with the Quotations/Bid:

- i. Copy of Establishment Registration Certificate/ valid Trade licence in relevant field
- ii. Copy of PAN and copy of latest return

- iii. Copy of GST
- iv. Copy of PTAX enrolment certificate and copy of latest paid challan of PTAX
- v. Detailed office address of the Agency with Office Telephone, Number, Fax Number and Mobile Number and name of the contact person

8. Evaluation of Quotations:

- a) *The purchaser will evaluate the software items as a whole.*
- b) Conforms to the terms, conditions, specifications and qualification criteria mentioned in item serial nos. 3 & 7.
- c) **AMC will be calculated till 31st March,2027. The purchaser may continue the renewal of AMC yearly in the subsequent years based on the satisfactory performance of the supplier for up to three years at the same rate.**

9. Award of Contract:

The purchaser will award the contract to the bidder whose quotations have been determined to be substantially responsive and who has offered the lowest evaluated quoted price during the contract's validity period. The purchaser also reserves the right to accept or cancel the tendering process.

10. The bid document may also be downloaded from our website: www.jgec.ac.in

11. All documents must be submitted to the Office of the Principal on or before 7.07.2026 till 12.00 PM in sealed envelope and marked with “**AMC of website & maintenance examination software etc**”.

All sealed quotations received till then will be opened on **7.07.2026 at 12.30 P.M.** in the office in the presence of the bidder(s) or their representative(s) who wish to be present.

Important date:

Opening date: 25.06.2026

Closing date: 7.07.2026 at 12:00 Noon.

12. CHECK LIST FOR BIDDERS / APPLICANTS:

The Bidder should ensure that all documents and papers submitted in this BID are fully authenticated by the authorized signatory under his signature with official seal wherever applicable.

The following documents form should be submitted with BID:

Sl. No	Documents to be submitted	Documents Submitted (Y/N)
1	All pages of this BID document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory	
2	Submit credentials for supplying similar items to reputed organisations.	
3	Attested copy GST	
4	Attested copy of PAN/Number.	
5	An attested copy of the return for last month/quarter, as the case may be submitted to the Central and State Sales Tax/VAT if applicable.	
6	Bid Form a & b, To break the tie, Form b will be evaluated.	

13. Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations, cancel the bidding process, and reject all quotations at any time prior to the award of the contract.

The bidder whose bid is accepted will be notified of the award of a contract by the purchaser.
The terms of the accepted offer shall be incorporated into the supply order. The validity period may be extended by the purchaser by another 15 days in exceptional cases.

14. Other Terms & Conditions:

- (a) The College reserves the right to postpone/cancel the bid, the bidder will have to abide by the decision.
- (b) **Since the sensitive data is stored in the cloud system, an advance payment may be made for the safety & security of the data. The service provider will continue to provide 24x7x365 days services until a new service provider takes over the charge of the security & safety of the website & software..**
- (c) No preference will be given to any bidder of a class of bidders, either for the price or other terms and conditions.
- (d) Quotation may be submitted on the printed letterhead of the bidder in the prescribed format.
- (e) The successful bidder will have to enter into an agreement with this Campus for the timely execution of the Purchase order.
- (f) No payment will be made for any damage to goods supplied.
- (g) **All codes/source file/documents must be handed over to the purchaser.**
- (h) We look forward to receiving your quotations, and thank you for your interest in this project.
- (i) **Supplier/service provider must maintain the data security & confidentiality of data. An agreement must be made between the supplier & purchaser that all student data must be encrypted, secured and handed over to the purchaser as soon as the maintenance tenure is completed.**



Principal/JGEC

Copy forwarded for information and necessary action to: 1. **College Notice Board** 2. **College website**

www.jgec.ac.in

1. Guard file

a) **FORMAT OF BID Form**

Supplier ref. no.

dated:

Name of the Firm:

Quotation for AMC of the website & software uploaded in the cloud system until 31.03.2027.

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Date: 25.06.2026

Serial No	Item Description	Amount	GST	Total*
1	AMC of the website and examination software uploaded			

*Rate must be quoted until 31.03.2027

Company Name:
Name & Designation:
Date & Place:
GSTN:
(Company Seal)

Total (cumulative price is mentioned)

1. (Total Amount in : Rupees only)

[AMC of www.jgec.ac.in]

We agree to supply the above-mentioned items / works in accordance with technical specification for total contract price of (In words Rupees.....)including taxes, Transportation etc. within one week of the issue of supply order.

2. We also confirm that the normal commercial warrantee/guarantee shall apply to the supplied items.

3. We also agree and abide by the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name:Designation:

Address:

Contact No.:

Date:

b) Bidders' credentials (desirable)

Sl. No Particulars	Sl. No Particulars	Document Reference for Compliance	Page no in submitted document folder
1	Information regarding the Technology to be used for the website design & development strategy.		
2	Information about Website Development Experience A)The Bidder must have <u>at least 10 years</u> in website design & development AND HOSTING. B)The bidder is expected to have completed at least two website development projects for a reputed educational institution or organisation during the last three years. C)The Bidder will have to give proof of such work		
3	A self-declaration Certificate regarding ethical practices and confidential services must be enclosed.		
4	<u>Information about the support and maintenance website during the warranty period:</u> Information regarding 24x7 Technical staff support should be given to ensure the necessary support to JGEC during the warranty Annual Maintenance Contract period(Document should be attached.)		
5	<u>Information regarding Registration:</u> Registration No of the bidder firm. Must be provided		
6	<u>Terms and Conditions of your work</u> Provide details about the terms and conditions of your work		

(Signature of Bidder with Seal)

Name: Designation: