Jalpaiguri Govt. Engg. College
Office of the Controller of Examination

NOTICE

Memo No. JGEC/COE/2025/F-6   Date: 04.12.2025

❖ **This is to inform all the B.Tech and M.Tech students that the form fill-up process for Regular subjects for the ensuing B.Tech 1st,5th,7th Semesters and M.Tech 1st & 3rd semesters Examination 2025-26 which is going to be held from 6th January 2025 as per the given schedule.**

❖ The students have to specify their **ELECTIVE PAPERS (Paper code and Paper name)** carefully.

❖ At the time of submitting the forms to the college, the students have to show the **'No-dues certificate'** & the '**Receipt of the payment of Fee'. No student will be allowed to submit the form without the documents mentioned above.**

• Deposit your examination fees **Rs.1200/- (One Thousand and Two Hundred only)** through **ECS/NEFT/UPI**, recognized **Debit** or **Credit Cards** or A/c payee **Demand Draft (DD)** of any nationalized bank in favour of "**Jalpaiguri Government Engineering College",** payable at **Danguajhar.**

[Students are hereby informed to check their total dues from the cash section before paying their fees. List is already displayed]
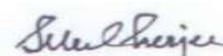
Name of Account	**Block Grant Aid Fund A/c, J.G.E.C.**
Account No	**11444523106**
IFSC	**SBIN0007194**
Bank Details	**STATE BANK OF INDIA, Danguajhar**

• Submit the filled-up examination form **(Regular)** at the Examination Section on the scheduled date

Schedule of form fill up

Semester	Department	Date	Time of DD submission/ Payment verification at cash section	Time of form submission
7th	CE, EE, ME	15.12.25	11 a.m. to 3 p.m.	11 a.m. - 2 p.m. & 3 p.m. - 4.30 p.m.
	CSE, ECE, IT	16.12.25		
5th	CE, EE, ME	17.12.25		
	CSE, ECE, IT	18.12.25		
1st	CE, EE, ME	19.12.25	11 a.m. to 3 p.m.	11 a.m. - 2 p.m. & 3 p.m. - 4.30 p.m.
	CSE, ECE, IT	22.12.25		
M.Tech all	All	20.12.25	11 a.m to 2 p.m	11 a.m. - 2 p.m.
23.12.25: all year with late fine, Rs. 200/- (regular & backlog)				

No form will be accepted after **4.30 p.m. on 23/12/25** under any circumstances.

Controller of Examinations
Jalpaiguri Govt. Engg. College

Form of Application for _____Semester Examination **2025-26** for the Degree of **B.Tech/M.Tech** in **CE/ EE/ ME/ CSE/ ECE/ IT**

Name												
Registration No.												of 20...... -- 20.......
Roll No.												

ELECTIVE PAPERS (IF ANY)			
Paper Code	**Paper Name**	**Paper Code**	**Paper Name**

I declare that I have fulfilled the criteria for attending the above examination as a Regular Candidate

……………………………………………………………………
(Full Signature of Applicant with Date)

I certify that

1	The statements made by the applicant are correct.
2	He/she was admitted to the Institute as per University regulations.
3	He/she has diligently and regularly pursued his/her studies and
4	He/she attended ....% (in words) of lectures.

……………………………………………………………………
Signature of the Principal

…….

Provisional Hostel / Mess Clearance Certificate

The Applicant has cleared his/her entire Hostel /Mess Dues up to _____ for Hostel No. _____ including all Arrear Dues of Hostel No. ____ _____ and he/she has paid Rs. _____ _____ _____ _____ _ (Rupees_____ only) vide receipt no. _____ dated _____

OR

The Applicant is **not a boarder** of any hostel of this college.

…………………………………………………   ……………………………………….
(Full Signature of Applicant with Date)   Signature of Superintendent / Asstt.
                                                                                      Superintendent of Hostel No. ____ with seal

…….

N.B

1	Examination Fees 1200/- for regular & Rs. 1000/- for backlog
2	Students are required to submit the form to the Examination Section only.
3	If any of the statements mentioned above is found incorrect, the Examination of the candidate is liable to be cancelled by the College.