

Jalpaiguri Govt. Engineering College
Jalpaiguri

Minutes of the 21st IQAC (Internal Quality Assurance Cell) meeting held on 14.05.2025 at 2.30 pm (Wednesday) in the JGEC Conference Room to discuss important issues (as per agenda) and transact views for the interest of the Institution.

Members present:

1. Prof.(Dr.)Amitava Ray, Principal, Chairman
2. Prof.(Dr.) Bikash Chandra Mandal, Associate Prof. CE, Coordinator
3. Sri Bhaskar Dasgupta, Retd. Professionals, Residence of Jalpaiguri, Member
4. Dr.Arka Sen, Works Manager at M/s Integrated Fire Protection Pvt Ltd, Jalpaiguri & Life member of Quality Circle Forum of India
5. Dr.Santanu Das, Professor & Head, EE, Member
6. Dr.Jishan Mehedi, Associate Professor & Head, ECE, Member
7. Dr.Subhas Barman, Assistant Prof. and Head CSE, Member
8. Sri Sridip Duttagupta, Deputy-registrar, Academics

Minutes:

The Chairman welcomed the members present in the meeting and requested the Coordinator to start the discussion as per the agenda.

21.1: Confirmation of minutes of the 20th IQAC meeting

Proceedings: IQAC coordinator read the minutes of the 20th meeting.

Resolution: Members confirmed the minutes.

21.2: ATR report w.r.t 20th meeting

Proceedings: IQAC coordinator placed A.T.R.

Resolution: Members accepted A.T.R. with satisfaction.

21.3: Academic Audit Committee

Proceedings: The AQAR for the academic year 2023–24 has been submitted to NAAC and is currently under process. Preparation for the AQAR 2024–25 should begin promptly to ensure submission by December 2025.

Resolution: The committee members recommended initiating the preparation of the AQAR 2024–25 without delay.

21.4: CAS promotions:

Proceedings: A new CAS proposal for Dr. AnupDey, Associate Professor, ECE, along with revised versions of two previously submitted proposals for Dr. Bikash Chandra Mandal, Associate Professor, CE, and Dr. Nimai Mukherjee, Associate Professor, ME, have been forwarded to the higher authorities for necessary action.

Resolution: The committee members emphasized the need to expedite the process to ensure that all pending CAS proposals are resolved at the earliest.

21.5: Publication of results

Proceedings: The records related to the publication of the Odd Semester 2025 results were reviewed. It was noted that results for all semesters were published within 50 days.

Semester	exam ended	Result published	days required
7	21.1.2025	12.3.2025	50
5	20.1.2025	do	51
3	21.1.2025	do	50
1	17.1.2025	do	53

Resolution: The members recommended taking appropriate measures to ensure that future results are published within one month.

21.6 Class room facility

Proceedings: Due to the increased intake of students since last year, it has become challenging to accommodate all students of a branch in the existing classroom facilities. To address this issue, 10 benches were procured and handed over to the IT department.

Resolution: The committee recommended purchasing additional benches for all departments. It also advised exploring the feasibility of constructing new classrooms above the Civil Engineering (CE) department and other suitable locations. The Chairman noted that proposal for purchases of 40 benches have already been forwarded to higher authority.

21.7 Watch Tower

Proceedings: Two watchtowers have been recently renovated. There are plans to deploy two security personnel from the Sainik Board, equipped with searchlights, to guard JGEC during nighttime hours.

Resolution: The committee appreciated the initiative and urged for its prompt implementation.

21.8 Workshop/Seminar conducted by JGEC

Proceedings: The following records of workshop/seminar held were placed the committee:

Sl	Workshop/seminar
1	6-day Online ATAL Faculty Development Programme on SMART COMPUTING AND ITS APPLICATIONS IN CYBER DEFENSE & DIGITAL FORENSIC, December 16-21, 2024 under the AICTE-ATAL Academy – 13 esteemed speaker from industry and academia. A total of 226 participants from 85 colleges and universities across 62 districts in 15 states of our country participated in the program.
2	The National Conference on Recent Trends in Science and Technology 2025 was held on March 29–30, 2025. A total of 60 papers were presented in hybrid mode, of which 41 were contributed by participants from our institute.
3	12th International Conference on Microelectronics, Circuits & systems, Micro2025, 10th to 11th of May, 2025

Resolution: Members appreciate the matter and recommended to take action to increase number of conferences/seminars.

21.9 Placement records/internship

Proceedings:

Placement records indicated a 68% placement rate for the academic year 2024–25. It was noted that, in an effort to improve employment opportunities, the

restriction preventing companies offering salaries below ₹30,000 per month from participating in the recruitment process was removed.

Resolution:

Members expressed concern over the relatively low placement rate and emphasized the importance of taking necessary measures to improve employment outcomes.

21.10 NBA document preparation

Resolution: It was resolved to continue documentation for NBA.

21.11 Faculty Development Program (FDP)

Proceedings: The following records regarding FDP were placed before the committee:

Sl	Name of faculties	STTP
1	(i) KapilBhoutika, CE, (ii) Mr.AnimeshHazra, CSE, (iii) Mr.Subrata Kumar Mandal, IT, (iv) Mrs. GOPA MANDAL, CSE, (v) Mr. ALOKESH MONDAL, ECE, (vi) Dr.SoupayanMitra, ME, (vii) Dr.SudipMandal, ECE, (viii) Mr. PRITAM DEY, ME, (ix) Mr.WasimAkram, ME, (x) Mrs. MADHUMITA GANGULY, (xi) Dr.AyanPranick, ME, (xii) Mr. SATYAJIT DAS KARMAKAR, (xiii) Mrs. RAKHI ROY GHOSH, IT, (xiv) Dr.DhimanMondal, CSE, (xv) Mr. SOMENATH DHIBAR, IT, (xvi) Mr.SrinibasRana, CSE	6-day Online ATAL Faculty Development Programme, December 16-21, 2024 on Smart Computing and its applications in Cyber Defense and Digital Forensic.
2	(i) SandipanGanguly, CE, (ii) Prithwish Roy, CE	Advanced Pedagogy' organized by NITTTR Kolkata from 15.01.2024 to26.01.2024.

3	JhumaDutta, CSE	Participated in the Webinar organized under Scientific Social Responsibility Program of ANRF - SERB, Govt. of India on the occasion of CELEBRATING THE INTERNATIONAL YEAR OF QUANTUM SCIENCE & TECHNOLOGY-2025 with the theme "100 Years Emergence of Quantum Mechanics" held on 23rd April, 2025
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Resolution: It was decided to give more emphasis of FDP.

21.12 Development works under State Plan

Present status of development works was presented as given below:

Sl. No.	Work (s)	Project Cost (Rs.)	Physical progress of work
1.	"Construction of Student-Guardians Toilet (M/F), Ramp, Toilet of Specially able Students, and Reconstruction of HoD's (I.T.)Toilet and other allied works".	18,96,477/-	100%
2.	Emergent restoration of power at JGEC due to Storm in the evening on 31/03/24.	28,92,319/-	100%
3.	"Special Civil repairing work of Boy's Hostel No-3"	1,07,58,340/-	90%
4.	"Special Civil repairing work of Boy's Hostel No-1 "	84,71,673/-	100%
5.	"Special Civil repairing work of Boy's Hostel No-2"	91,46,326/-	100%
6.	"Special Civil repairing work of Ladies Hostel.	40,75,207/-	100%
7.	"Re-construction of Boundary Wall and providing Dannert (Concertina) wire fencing at top of the boundary wall at south side of Administrative Building."	16,04,704/-	100%
8.	Deployment of Twenty Nos. Security Guard through agency.	32,50,860/-	100%
9.	Deployment of Ten Nos. Security Guard through RajyaSainik Board	61,22,208/-	100%

Resolution: Members satisfied with the progress of the work.

21.13 MoU

Proceedings: The following records regarding MOU along with assigned nodal officer were placed before the committee:

- (i) MoU is done with AC College, Jalpaiguri on 27.11.2024 for 5 years. Purpose: Generic type, Academic collaboration, student and faculty exchange program, Training program, Internship Program, Faculty development, Joint Conference etc. Coordinator: not yet assigned.
- (ii) MoU with Kolkata Venture Services Private Limited on 30.3.2025 for 5 years. Purpose: Generic type. Coordinator: Sri Shubhasis Sarkar, EE Dept.
- (iii) MoU with Zarentech software private limited on 25.3.2025 for 5 years. Purpose: Generic type for Industry Academic collaboration, Specific R & D Projects, Training program, Faculty development, Joint Conference, seminar etc. Coordinator: Sri SomnathDhibar, IT Dept.
- (iv) MoU with NIT Jamsedpur on 28.3.2025 for 5 years. Purpose: To promote institutional linkage, collaboration in the research and training, entrepreneurship development and management. Coordinator: Sri Samir Das, CE Dept.

The benefits of the MoU have already begun to materialize, with a total of 88 students from Jalpaiguri Government Engineering College, across all departments, being granted permission to undertake internship programs at NIT Jamshedpur.

Resolution: The member acknowledged and appreciated the signing of the MOUs, recognizing their potential to bring significant academic and institutional benefits to JGEC. The member further emphasized the importance of proactive involvement by the designated nodal officer, urging them to actively monitor and facilitate the implementation of the MOUs. This includes ensuring that the opportunities and resources outlined in the agreements are fully utilized to support the growth, development, and overall advancement of JGEC.

20.14NSS activity

Proceedings: Activity of NSS was described at length. NSS activity from October, 2025 onwards are given below:

Date	Description	Number of students attended
25.2.2025	Participation of National Integration camp by OmkariniSarkar	1

11.10.2025	Thalasemia Screening and Tobacco control Initiative	40
10.3.2025	Blood donation camp	188

Resolution: Members praised activity of NSS.

20.15: Miscellaneous

The committee members welcomed the following proposals/activity and unanimously agreed to move forward with the initiative:

JGEC has procured plagiarism detection software, DrillBit, recently.

JGEC has joined the One Nation One Subscription (ONOS) initiative to provide students, faculty, and researchers with access to high-impact international research articles and journal publications.

The institute recently advertised its summer internship program 2025 for external students, which received an overwhelming response from across the country. Notably, students from various IITs and NITs expressed strong interest in participating.

A fire safety awareness program and a civil defense mock drill are scheduled to be conducted at JGEC in the near future, in collaboration with M/s Integrated Fire Protection Pvt. Ltd. and the local administration, respectively.

As JGEC has maintained autonomous status for about 14 years, it is proposed that a formal request be made to the appropriate authority for granting permanent autonomous status.

Signature
 Dr. (Prof.) Amitava Roy
 Principal
 JGEC.

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