Government of West Bengal Office of the Principal Jalpaiguri Government Engineering College Jalpaiguri-735102, West Bengal, India



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Ref no.09062025-P1(Interns)

Date:09.06.2025

## Instructions to the candidates applying for the summer internship 2025

Please read and follow these instructions carefully:

- Bring your college ID card, AADHAAR card, and NOC in original form. The NOC should commence from 10.06.2025. Online mode will continue to those candidates who will join after 10<sup>th</sup> June,2025. All the students are advised to contact their supervisors.
- Carry one passport-size photo for an ID card. A link will be provided in the official WhatsApp group for this purpose.
- 3. The students are accommodated in triple (mostly) and double shared rooms. Bring your bedding arrangement (bedsheet, pillow, etc.).
- 4. Bring a single lock and key for your assigned room.
- 5. Bring a bucket and mug for daily usage.
- 6. The daily food will be arranged by the supplier on a regular payment basis.
- 7. If an individual has to take leave during their internship, they must obtain proper approval from the appropriate authority.
- 8. Any inappropriate conduct during the internship may result in the termination of the candidature without any further communication or explanation.

9. The particulars of the room allocation and department-specific contact points will be announced in the official WhatsApp group shortly.

Principal

## Copy to:

- All Heads/Section in charge
- 2. Accounts Officer

Email: feedback@jgec.ac.in