

Notice for Quotation to Procure Library Books for the Mechanical Engineering Department
Memo No: JGEC/CPC/Library books/2025 **Date: 04.06.2025**

The College invites sealed quotations from reputed publishers/book suppliers/book shop service providers/distributors to procure library books. Publishers) / Suppliers / Book Shop Service providers may submit their Quotations/bid documents in the prescribed format. Details of the Specifications of the library books are as follows:-

**PROPOSED LIST OF BOOKS TO BE PURCHASED FOR MECHANICAL
ENGINEERING DEPARTMENT, JGEC**

ALL BOOKS SHOULD BE OF THE LATEST AVAILABLE EDITION

Sl. No.	BOOK TITLE	AUTHOR NAME	PUBLISHER	QUAN- TITY
1	Automobile Engineering	Devendra Vashist, Muktar Ahmad	DreamTech Press (by Wiley India)	7
2	Thermal Engineering	R.K. Rajput	Lakshmi Publication (P) Ltd.	7
3	Advanced Mechanics of Solids	L. S. Srinath	Tata McGraw Hill (McGraw Hill Edu.India)	7
4	Callister's Materials Science and Engineering	R. Balasubramaniam	Wiley (India)	3
5	Machining and Machine Tools	A. B. Chattopadhyay	Wiley (India)	4
6	Manufacturing Technology Volume I	P. N. Rao	Tata McGraw Hill (McGraw Hill Edu.India)	4
7	Manufacturing Technology Volume II	P. N. Rao	Tata McGraw Hill (McGraw Hill Edu.India)	4
8	CNC Fundamentals and Programming	P. M. Agrawal and V. J. Patel	Charotar Publishing House	6
9	Nag's Power Plant Engineering	Sudipta De (P. K. Nag)	Tata McGraw Hill (McGraw Hill Edu.India)	5
10	Industrial Engineering And Production Management	Martand T. Telsang	S. Chand Publishing	3
11	Mechanics of Materials	Gere and Timoshenko	CBS Publishers & Distributors	3
12	Strength of Materials	S. S. Rattan	Tata McGraw Hill (McGraw Hill Edu.India)	4
13	Theory of Machines	S. S. Rattan	Tata McGraw Hill (McGraw Hill Edu.India)	4
14	Mechanical Vibrations	G. K. Grover	Nem Chand and Bros.	3
15	Fluid Mechanics and Hydraulic Machines	R. K. Bansal	Laxmi Publication	7
16	Fluid Mechanics -- Fundamentals and Applications	Yunus A. Cengel and John M. Cimbala	Tata McGraw Hill(McGraw Hill Edu.India)	4
17	Design of Machine Elements	V. B. Bhandari	Tata McGraw Hill(McGraw Hill Edu.India)	3
18	Engineering Thermodynamics	P. K. Nag	Tata McGraw Hill (McGraw Hill Edu.India)	6
19	Thermodynamics -- An Engineering approach	Yunus A. Cengel, M. A. Boles & M. Kanoglu	Tata McGraw Hill (McGraw Hill Edu.India)	3
20	Engineering Mechanics	S. S. Bhavikatti	New Age International Pvt. Ltd.	3
21	Non-Conventional Energy Resources	B. H. Khan	Tata McGraw Hill (McGraw Hill Edu.India)	6
22	Heat and Mass Transfer	R. K. Rajput	S. Chand Publisher	5
23	Heat and Mass Transfer -- Fundamentals & Applications	Yunus C. Cengel and A. J. Ghajar	Tata McGraw Hill(McGraw Hill Edu.India)	3

24	Engineering Drawing	N. D. Bhatt	Charotar Publishing House	6
25	Energy Efficiency and Management for Engineers	Mehmet Kanoglu and Yunus Cengel	Tata McGraw Hill(McGraw Hill Edu.India)	3
26	Engineering Metrology and Measurement	N.V. Raghavendra and L. Krishnamurty	Oxford University Press	4

Qualification Conditions:

- a) Bidder should be registered Book Suppliers Firm/ Book Distributors) / Publisher) / Book Shop Service Providers
- b) Bidder shall provide all relevant records required i.e. Current Income Tax Return Certificate/PAN/Trade License/P. Tax/Commercial Tax Clearance/VAT(if any)/GST Certificate and other taxes (whichever applicable)
- c) Bidders should have relevant credentials.

Delivery Place / Works site: Bidder will supply and deliver the Books/Materials/Works/Services with requisite number at JGEC Library Premises.

Bid Price:

- a) Rate of discount to be furnished on an average basis (both for Indian & foreign books)
- b) Conversion rate {(as per Good Office Committee(GOC))} as valid on the date of Invoice should be counted.
- c) The Bid Price shall be in Rs. and include all Taxes and other levies such as the transportation expenses/freight charges, no extra price is payable by the college. Bidder must quote as per serial no./book title.
- d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account.
- e) Individual books with relevant prices will be taken into consideration, provided that the total price is less than one lakh.
- f) Books supplied not as per ordered/list or defective books should be taken back at the suppliers' own cost and responsibility.
- g) Acceptance of highest discounted quotation is not obligatory.

Validity Quotation: Quotation shall remain valid for a period not less than 30 days after the deadline dates specified for submission.

The following must be submitted with the Quotations/Bid:

1. Copy of Establishment Registration Certificate.
2. Copy of valid Trade license in relevant field
3. Copy of PAN
4. Copy of latest Income Tax Return
5. Copy of GST(if any)
6. Copy of VAT(if any)
7. Copy of P.TAX enrolment certificate and copy of latest paid challan of P.TAX
8. Copy of Commercial Tax Clearance
9. Copy of Credential document in support of doing similar work
10. Detailed office address of the Agency with Office Telephone, Number, Fax Number and Mobile Number, E-mail ID and Name of the contact person

Evaluation of Quotations:

- a) The purchaser will evaluate and compare quotations, considering the cumulative rate corresponding to the quantity of items mentioned above to determine a substantially responsive bidder.
- b) Conform **to** terms, conditions, specifications and qualifications and qualifications conditions.

Award of Contract:

The purchaser will award the contract to the bidder whose quotations have been determined to be substantially responsive and who has offered the highest discount over the quoted price.

The bid document may also be downloaded from our web-site: www.jgec.ac.in

All documents must be submitted to the Office of the Principal on or before 13.06.2025 till 12.00 PM in sealed envelope and marked with **“Quotation to Procure books for mechanical Engineering”**. All sealed quotations received till then will be opened on 13.06.2025 before the bidder or their representative who wishes to be present, in the office at 12.30 P.M.

CHECKLIST FOR BIDDERS/APPLICANTS:

01. The Bidder should ensure that all documents and papers submitted in this BID are fully authenticated by the authorized signatory under his signature with official seal wherever applicable.

The following documents form should be submitted with BID:

Sl. No	Documents to be submitted	Documents Submitted (Y/N)
1.	All pages of this BID document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory	
2.	Attested copy of Establishment Registration Certificate	
3.	Attested copy of valid Trade License in relevant field	
4.	Attested copy of P.TAX enrolment certificate and copy of latest paid Challan of P.TAX	
5.	Attested copy of Commercial Tax Clearance	
6.	Attested copy of Credential document in support of doing similar work	
7.	Attested copy of GST(if any)	
8.	Attested copy of VAT(if any)	
9.	Attested copy of PAN Number.	
10.	Attested copy of Latest Income Tax Return	
11.	Bid Form	

Not with-standing the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.

The bidder whose bid is accepted will be notified of the award of contract by the purchaser.

The terms of the accepted offer shall be incorporated in the supply order. The validity period may be extended by the purchaser by another 15 days in exceptional cases.

Other Terms & Conditions:

- (a) The College reserves the right to postpone/cancel the bid, the bidder will have to abide by the decision.

- (b) Payment shall be made after the supply and submission of bills which will be subject to satisfactory supply (certified by the committee constituted for the purpose). The personnel in charge will certify the quality and quantity of the books supplied/ work done as per specifications and recommend accordingly the extent of payment.
- (c) No preference will be given to any bidder or class of bidders, either for the price or for other terms and conditions.
- (d) Quotation may be submitted on the printed letterhead of the bidder in the prescribed format supplied with IFQ.
- (e) Successful bidder will have to agree with the college for timely execution of the Purchase order.
- (f) No payment will be made for any damage/defective of books supplied.
- (g) We look forward to receiving your quotations and thank you for your interest in this work.
- (h) During the execution of work, it is mandatory to provide original VAT/GST bills, and Publisher's warranty of the items procured to justify the authenticity of the items.


Sd/-
(Dr. AMITAVA RAY)
Principal
Jalpaiguri Govt. Engg. College
Jalpaiguri

Memo No: JGEC/CPC/Library books/2025

Date: 04.06.2025

Copy forwarded for information and take necessary action to:

1. College Website, Jalpaiguri Govt. Engg. College, Jalpaiguri, www.jgec.ac.in
2. Notice Board, Jalpaiguri Govt. Engg. College, Jalpaiguri-
3. Storekeeper, Jalpaiguri Govt. Engg. College, Jalpaiguri.
4. Guard file


(Dr. AMITAVA RAY)
Principal
Jalpaiguri Govt. Engg. College
Jalpaiguri

FORMAT OF BID Form

Supplier ref. no.

dated:

Name of the Firm:

Quotation to Procure library books

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Sl. No	Item name	Item Specifications /Features	Quantity	Offered rate price in Rs. including all taxes

(Above Table may be mentioned this way):-

Sl. No.	Book Title	Author	Publisher	Qty.	Rate	Discount Rate (in %)	Offered rate (in Rs. Incl. all taxes)

Total (cumulative price considering the minimum number/quantity of items mentioned)

(Total Amount in Rupees only)

We agree to supply the above-mentioned items / works in accordance with technical specification for total contract price of (In words Rupees.....)including taxes, Transportation etc. within one week of the issue of supply order.

2. We also confirm that the normal commercial warrantee/guarantee shall apply to the supplied items.

3. We also agree and abide with the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name:Designation:

Address:

Contact No.:

Date: