

**Jalpaiguri Govt. Engg. College**  
**Office of the Controller of Examination**

**NOTICE**

Memo No. JGEC/COE/2025/ F-2

Date: 23/04/25

- ❖ **This is to inform all the B.Tech and M.Tech students that the form fill-up process for Regular subjects for the ensuing B.Tech 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup> & 8<sup>th</sup> Semester and M.Tech 2<sup>nd</sup> & 4<sup>th</sup> semester Examinations 2025 is going to be held from 2<sup>nd</sup> May 2025 as per the given schedule.**
- ❖ The students have to specify their **ELECTIVE PAPERS (Paper code and Paper name)** carefully.
- ❖ At the time of submitting the forms to the college, the students have to show the **'No-dues certificate'** & the **'Receipt of the payment of Fee'**. **No student will be allowed to submit form without the documents mentioned above.**
- Deposit your examination fee **Rs.1200/- (One Thousand and Two Hundred only)** for **Regular form fill up** through **ECS/NEFT**, recognized **Debit or Credit Cards** in addition to A/c payee **Demand Draft (DD)** of any nationalized bank in favour of **"Jalpaiguri Government Engineering College"**, payable at **Danguajhar**.

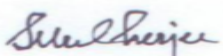
Name of Account	Block Grant Aid Fund A/c, J.G.E.C.
Account No	11444523106
IFSC	SBIN0007194
Bank Details	STATE BANK OF INDIA, DANGUAJHAR

- Submit the filled-up examination form (**Regular**) at the Examination Section on the scheduled date.

**Schedule of form fill up**

Date	Semester	Department	Time of DD submission/ Payment	Time of form submission
02.05.25	8 <sup>th</sup>	CE-EE-ME	11 a.m. to 3 p.m.	11 a.m. - 2 p.m.
		CSE-ECE-IT		3 p.m. - 4.30 p.m.
05.05.25	6 <sup>th</sup>	CE-EE-ME		11 a.m. - 2 p.m.
		CSE-ECE-IT		3 p.m. - 4.30 p.m.
06.05.25	4 <sup>th</sup>	CE-EE-ME		11 a.m. - 2 p.m.
		CSE-ECE-IT		3 p.m. - 4.30 p.m.
07.05.25	2 <sup>nd</sup>	CE-EE-ME		11 a.m. - 2 p.m.
		CSE-ECE-IT		3 p.m. - 4.30 p.m.
03.05.25	M.Tech all	M.Tech [EE-ME]	11 a.m. to 2 p.m	11 a.m. to 2
13.05.25	All year with late fine Rs. 200/- (regular)		11 a.m. to 3 p.m.	11 a.m. - 2 p.m. & 3 p.m. - 4.30 p.m.

No form will be accepted after **4.30 p.m. of 13.05.25** under any circumstances.

  
Controller of Examinations  
Jalpaiguri Govt. Engg. College

**JALPAIGURI GOVERNMENT ENGINEERING COLLEGE**  
**(A Govt. Autonomous College)**  
 Examination Form for Regular Students (UG/PG)

Form of Application for \_\_\_\_\_ Semester Examination **2025** for the Degree of **B.Tech/M.Tech** in **CE/ EE/ ME/ CSE/ ECE/ IT**

<b>Name</b>														
<b>Registration No.</b>														of 20..... – 20.....
<b>Roll No.</b>														

ELECTIVE PAPERS (IF ANY)			
Paper Code	Paper Name	Paper Code	Paper Name

I declare that I have fulfilled the criteria for attending the above examination as a Regular Candidate

.....  
 (Full Signature of Applicant with Date)

I certify that

1	The statements made by the applicant are correct.
2	He/she was admitted to the Institute as per University regulations.
3	He/she has diligently and regularly pursued his/her studies and
4	He/she attended .....% (in words ) of lectures.

.....  
 Signature of the Principal

**Provisional Hostel / Mess Clearance Certificate**

The Applicant has cleared his/her entire Hostel /Mess Dues up to \_\_\_\_\_ for Hostel No. \_\_\_\_\_ including all Arrear Dues of Hostel No. \_\_\_\_\_ and he/she has paid Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) vide receipt no. \_\_\_\_\_ dated \_\_\_\_\_

OR

The Applicant is **not a boarder** of any hostel of this college.

.....  
 (Full Signature of Applicant with Date)

.....  
 Signature of Superintendent / Asstt.  
 Superintendent of Hostel No. \_\_\_\_ with seal

**N.B**

1	Examination Fee for regular students: Rs. 1200/-
2	Students are required to submit the form to the Examination Section only.
3	If any of the statements mentioned above is found incorrect, the Examination of the candidate is liable to be cancelled by the College.