

Jalpaiguri Govt. Engineering College  
Jalpaiguri

Minutes of the 19th IQAC (Internal Quality Assurance Cell) meeting held on 30.4.2024 at 2.30 pm (Monday) in the JGEC Conference Room to discuss important issues (as per agenda) and transact views for the interest of the Institution.

**Members present:**

1. Dr.Amitava Ray, Principal:Chairman
2. Dr Bikash Chandra Mandal, Associate Prof. CE: Coordinator
3. Sri Bhaskar Dasgupta, Retd. Professionals, Residence of Jalpaiguri :Member
4. Dr.Arka Sen, Works Manager at M/s Integrated Fire Protection Pvt Ltd, Jalpaiguri&Life member of Quality Circle Forum of India:Member
5. Dr.Sudip Mukhejee, Professor, ME & Controller of examination
6. Dr.Dipak Kumar Kole, Professor, CSE
7. Dr.Santanu Das, Professor & Head, EE
8. Dr.Jishan Mehedi, Associate Professor & Head, ECE

**Minutes:**

The Chairman welcomed the members present in the meeting and requested the Coordinator to start the discussion as per the agenda.

**19.1: Confirmation of minutes of the 18<sup>th</sup> IQAC meeting**

**Proceedings:** IQAC coordinator read the minutes of the 18<sup>th</sup> meeting.

**Resolution:** Members confirmed the minutes.

**19.2: ATR report w.r.t 18<sup>th</sup> meeting**

**Proceedings:** IQAC coordinator placed A.T.R.

**Resolution:** Members accepted A.T.R. with satisfaction.

**19.3: AQAR (2023-2024)**

**Proceedings:** Opinion for improvement of forthcoming AQAR (2023-2024) under preparation was invited from the members.

**Resolution:** Resolved that different audit report such as energy audit, environment audit etc. must be done involving third party.

#### 19.4: CAS promotions:

**Proceedings:** Members voiced concern regarding the pending CAS promotions.

**Resolution:** It was decided that the matter would be addressed following the conclusion of the ongoing Parliamentary election in 2024.

#### 19.5: Publication of results

**Proceedings:** It was noted that certain students needed their results earlier to facilitate their job placement.

**Resolution:** It was decided to expedite the publication of results, with particular emphasis on releasing the results for the 8<sup>th</sup> semester by the end of June 2024.

#### 19.6: Student Insurance

**Proceedings:** It is a routine work to bring all the students under insurance cover.

**Resolution:** Members praised issue as all the students were brought under insurance cover immediately after admission.

#### 19.7: Workshop/Seminar conducted by JGEC

**Proceedings:** CSE department will conduct 3<sup>rd</sup> International conference on Network Security and Blockchain Technology scheduled to be held on 6<sup>th</sup> - 8<sup>th</sup> June, 2024.

**Resolution:** Resolved to take action to increase number of conferences.

#### 19.8: Placement records/internship

**Proceedings:** Placement records were placed. It showed 36% placement as on 30.4.2024. Table below shows placement records of all departments:

| Department | Eligible candidate | placement |
|------------|--------------------|-----------|
| CE         | 44                 | 32        |
| ME         | 39                 | 19        |
| EE         | 48                 | 27        |
| CSE        | 48                 | 5         |
| ECE        | 48                 | 9         |
| IT         |                    | 5         |
| MTech, ME  |                    | 2         |
| MTech, EE  |                    | 0         |
|            |                    | 99        |

July 23<sup>to</sup> 30.4.24

Members expressed concern about the decrease in placements. One member highlighted that the decline in placements within the computer department could be attributed to the integration of AI in various sectors. Additionally, it was noted that several startup agencies might recruit our students, but their compensation packages could be lower. It is important to note that there exists a documented policy that prohibits companies from offering salaries less than Rs. 30,000 per month.

**Resolution:** It was decided that the criteria would be reconsidered in consultation with other stakeholders.

### 19.9 : NBA document preparation

**Resolution:** It was resolved to continue documentation for NBA.

### 19.10 : FDP

Proceedings: The following faculties were permitted to attend STTP

| Sl | Name of faculties  | STTP   |
|----|--|--|
| 1  | Sri Samir Das, CE Dept, Md. Naim Hossain, ME Dept, Sri Prithwish Roy, CE Dept, Sri Nripen Mondal, ME Dept, Sri Subhasish Sarkar, EE Dept, Sri SudipMondal, ECE Dept, Sri UjjalDey, EE Dept, Sri Alokesh Mondal, ECE Dept, Sri Somenath Dhibar, IT Dept, Sri Rakhi Roy Ghosh, ECE Dept, Sri Madhab Chandra Mandal, ME Dept. | Organised by NITTTR. from 15.01.2024 to 26.01.2024 |
| 2  | Sri Samir Das, CE Dept, Sri Sandipan Ganguly, CE Dept, Sri Prithwish Roy, CE Dept, Sri Swagata Mandal, ECE Dept, Sri Subhasish Sarkar, EE Dept, Sri Sudip Mondal, ECE Dept, Sri Ujjal Dey, EE Dept, Sri Alokesh Mondal, ECE Dept, Sri Somenath Dhibar, IT Dept, Sri Rakhi Roy Ghosh, ECE Dept.                             | 8 – Module course Organised by NITTTR.             |
| 3  | Sri Dhiman Mondal, CSE Dept, Sri Animesh Hazra, SCE Dept, Srinibas Rana, CSE Dept, Sri Subrata Kumar Mondal, CSE Dept.   | NBU from 09.01.2024 to 24.01.2024                  |

Aditya Kumar Samanta, Assistant Professor of IT was permitted to pursue Ph D program on part time basis at Department of Information technology, Gopal Narayan Sing University (GNSU), Jamuhar, Rohtas, Bihar.

**Resolution:** It was decided to give more emphasis on FDP.

### 19.11 Development works under State Plan

Representative associated with the works presented the matter at length.

Ongoing works are listed below:

| sl | Work  | Approval, Rs. | Work done up to 30.4.2024 | head                          |
|----|---|---------------|---------------------------|-------------------------------|
| 1  | Special Civil Repairing Work of Ladies Hostel   | 40,75,207     | 40%                       | 70-2203-00-112-00-001-27-00-V |
| 2  | Special Civil Repairing Work of Boys Hostel No. 1   | 84,71,673     | 45%                       |                               |
| 3  | Special Civil Repairing Work of Boys Hostel No. 2   | 91,46,326     | 45%                       |                               |
| 4  | Special Civil Repairing Work of Boys Hostel No. 3   | 1,07,58,340   | 45%                       |                               |
| 5  | AMC of Electrical Installation work including indoor sub-station during the period from 1.4.23 to 31.3.24 | 23,58,600     | 100%                      |                               |
| 6  | Construction of student guardian toilet (Male & Female), ramp, reconstruction of HODs (IT) toilet         | 18,96,477     | 70%                       | 70-4202-02-105-00-001-53-00-V |
| 7  | Reconstruction of boundary wall   | 16,04,704     |                           |                               |
| 8  | Restoration of electrical power supply for Boys Hostel No. 3 & 4  | 8,94,610      | 100%                      |                               |
| 9  | Purchase of mattresses for Hostels of JGEC  | 26,00,000/-   | Agency Not Qualified      |                               |
| 10 | AMC of Campus Wide Network (CWN)  | 16,55,717     | Agency Not Qualified      | 70-4202-02-105-00-001-52-00-V |
|    |   |               |                           | 70-2203-00-112-00-001-13-04-V |

**Resolution:** It has been decided that the Building Committee will oversee the work for proper implementation.

### 19.12 MOU

**Proceedings:** The following MOU are in the pipe line but not yet finalized:

- a. MOU with APC college
- b. MOU with PD Women College
- c. MOU with M/s Integrated Fire Protection Pvt Ltd, Jalpaiguri
- d. MOU with Celeron Tech
- e. MOU with AC college

**Resolution:** Resolved that MOU should be done on non-judicial stamp paper observing all formalities.

**Proceedings:** CIA approached us to visit local factories for betterment of the industrial growth.

**Resolution:** Resolved that one factory inspector must be included in the team.

### 19.13 NSS activity

**Proceedings:** Activity of NSS was described at length. The activities are listed below:

| Date     | Activity  |
|----------|---|
| 05.6.23  | celebration of World Environment Day                |
| 15.8.23  | Celebration of Independence Day                     |
| 26.11.23 | Nature Camp at Murti beat of Gorumara national Park |
| 03.12.23 | Awareness Rally on World Disabled Day               |
| 29.12.23 | JGEC Campus cleaning Drive                          |
| 06.03.24 | Blood Donation Camp. Unit of blood donated 185      |
| 14.03.24 | Street Play by NSS Volunteers on voters awareness   |
| 16.03.24 | Health check up Camp at JGEC                        |

One member proposed to adopt a village for development.

**Resolution:** Further discussion is required in this matter.

**19.14 Miscellaneous:**

- a) It has been noted that there is no fire extinguisher installed on the JGEC campus. It has been decided to install fire extinguishers in both the college and hostel buildings.
- b) Many trees uprooted during a recent tornado. It has been decided to use the wood from the tree to create benches and other furniture for the institute.
- c) Sri Arka Sen, Member has offered to conduct a fire awareness program at JGEC. Other members have gladly accepted the proposal and have agreed to proceed with it.
- d) Dr.Santanu Das proposed conducting an awareness program on water filtration using sand and charcoal to make it drinkable.
- e) Dr.Dipak Kumar Kole proposed forming an internal audit committee to monitor various aspects of our evaluation system. It has been agreed to form the committee, but it is required to include one member from another institute in the committee.
- f) It has been decided that the Training and Placement Section of JGEC will organize an awareness program on the internship program to promote it among our students.

*Beyanda*

Co-ordinator, IQAC

Co-ordinator, IQAC  
Jalpaiguri Govt Engineering College

*Amitava Ray*

Principal

Prof. (Dr.) Amitava Ray  
Principal  
Jalpaiguri Govt. Engineering College  
Jalpaiguri-735102