

GOVERNMENT OF WEST BENGAL  
OFFICE OF THE PRINCIPAL  
JALPAIGURI GOVERNMENT ENGINEERING COLLEGE, JALPAIGURI 735102, WEST BENGAL  
Website: [www.jgec.ac.in](http://www.jgec.ac.in) Phone: 03561-255131 Fax: 03561-256143

Notice inviting Expression of Interest from Professional Firms for “**the revised examination module for the controller of examination**” of Jalpaiguri Government Engineering (JGEC) College”

**Ref. no. JGEC/CPC/Academic information/2024 Dated: 20.07.2024**

India's leading institution for high-quality technical education is Jalpaiguri Government Engineering College (JGEC). The college, which was founded in 1961, has so far sent out numerous skilled engineers. It has the distinction of being West Bengal's second-oldest engineering college. It is an autonomous college that is totally owned by the West Bengal government. and affiliated to Maulana Abul Kalam Azad University of Technology. At present, the Institute offers six UG courses (CE, CSE, ECE, EE, IT & ME) and two PG courses (EE & ME) in the field of technology/engineering. [www.jgec.ac.in](http://www.jgec.ac.in) is the official website of Jalpaiguri Government Engineering College. With the rapid advancement of the internet and mobile technologies, website access from mobile devices has increased. This has resulted in need to redesign/upgrade the JGEC website so that it is rich in content and is accessible across a variety of devices like tablets, laptops, mobiles, and desktops.

The College invites sealed quotations for **price per unit**(including all taxes) from reputed Companies / Suppliers / Service provider/ dealers/ agencies for **the revised examination module of Controller of examination of** Jalpaiguri Government Engineering (JGEC) College. It is to be noted that the cumulative price including all taxes in the purchase order (to be awarded to the evaluated bidder as per rule/norms) must be less than Rupees one Lakh (Rs. 1,00,000/-) from interested Companies / Suppliers / Service provider /Agencies may submit their Quotations / bid documents in the prescribed format.

**1. Scope of work:**

**a. JGEC seeks the services of a professional firm for the “web-based academic Information System of Jalpaiguri Government Engineering (JGEC) College” for the following scope of work:**

**Technicals:**

- # Based On : Linux / PHP 8.0 / Framework- Code Igniter 4/ MySQL 5.4
- # Dynamic Menu and Sub Menu Structure for descriptive pages with photos.



| FUNCTIONALITIES  | ATTRIBUTES  |
|--|---|
| <b>Revised examination system module based on the existing module of academic information system</b> | <ol style="list-style-type: none"> <li>1. Export to Excel Department wise and semester wise of the result</li> <li>2. Marksheet – The name of subjects to be left aligned, Maximum number of subjects - 13</li> <li>3. Final Semester (8 th Semester) – a new field (Subject) to be added – MAR – Marks to be provided by the HOD to all the students</li> <li>4. List of students having back papers department wise and semester wise and the list of back papers of each students semester wise to be generated and export to excel facility to be provided</li> <li>5. Back paper exam fees semester wise to be paid by the students. Details of Back paper should be visible in students admin panel</li> <li>6. In case of Back – when (year) the candidate clears the back paper the same year should be mentioned in his marksheet</li> <li>7. Stream change – in 3 rd sem (2nd year) stream (Department) change option to be added for students</li> <li>8. Subject change for any semester / department option to be provided (in case of syllabus change)</li> </ol> |

|  |   |
|--|---|
|  | <p>9. For Back paper (semester wise) external examiner Assign should be provided. Internal marks will remain the same (carried forward)</p> <p>10. Csv upload of previous data</p> <p>11. Verification of student's option to be provided with roll and year (Batch)</p> <p>12. Remuneration of examiners, scrutinisers, paper setters, etc. List of examiner</p> <p>13. Provision of optional subjects (elective subjects) to be allotted by the HOD s to the students</p> <p>14. All assigner history subject-wise</p> <p>15. student subject history</p> <p>16. Review of papers</p> <p>17. All previous files to be uploaded in the sysytem</p> |
|--|---|

**Note: All data will be uploaded to the cloud server provided/used at [www.jgec.ac.in](http://www.jgec.ac.in)**

# Responsive Site structure: Compatibility –

- Desktop Computers
- Laptop
- Smart Phone Compatible
- Tablet PC Compatible

## **2. Qualification Conditions:**

- a) Bidder should be registered Firm / Company / Establishment
- b) Bidder shall provide all relevant records required i.e. Income Tax Return Certificate/PAN, Commercial Tax Clearance/V.A.T. / GST Certificate and other taxes (whichever applied)
- c) Bidders should have relevant credentials

**3. Delivery Place / Works site:** Works/service and deliver the materials / Works / service with a requisite number at JGEC premises.

## **Bid Price:**

- a) The Bid Price shall be in Rs. and including all Taxes and other levies such as the transportation expenses , no extra price is payable by the college. Bidder must quote for the web-based revised examination module cost.
- b) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account.
- c) Supplier may visit COE section before submission of quotation

**5. Validity Quotation:** Quotation shall remain valid for a period not less than 180 days after the dead line date specified for submission.

## **6. The following must be submitted with the Quotations/Bid:**

- a. Copy of Establishment Registration Certificate/ valid Trade licence in relevant field
- b. Copy of PAN and copy of latest return
- c. Copy of GST
- d. Copy of PTAX enrolment certificate and copy of latest paid challan of PTAX
- e. Detailed office address of the Agency with Office Telephone, Number, Fax Number and Mobile Number and name of the contact person
- f. Related Credentials

## **7. Evaluation of Quotations:**

- a) *The purchaser will evaluate the items as a wholes.*
- b) Conforms terms, conditions, specifications and qualifications and qualifications conditions.

## **8 Award of Contract:**

The purchaser will award the contract to the bidder whose quotations have been substantially responsive and

offered the lowest quoted price.

The bid document may also be downloaded from our website: [www.jgec.ac.in](http://www.jgec.ac.in)

**Submission:** - Quotation with all requisite documents, as stated above, has to be deposited in a sealed cover with superscription “ **Revised examination module of academic software** “with the last date mentioned below:-

**Last Date: 29.07.2024 up to 12:00 Noon.**

**Opening Date: 29.07.2024 at 12.30 P.M.**

**The Bid document may also be downloaded from our website: [www.jgec.ac.in](http://www.jgec.ac.in)**

All sealed quotations received till then will be opened before the bidder or their representative who wishes to be present, in the office.

Quotations must indicate all terms and conditions of the firms/organization and rates must be given in figure and words relating to the said works.

The Authority of this College reserves the right to accept or reject any or all the quotations whatsoever without assigning any reason thereof.

#### **9. CHECK LIST FOR BIDDERS / APPLICANTS:**

The Bidder should ensure that all documents and papers submitted in this BID are fully authenticated by the authorized signatory under his signature with official seal wherever applicable.

The following documents form should be submitted with BID:

| Sl. No | Documents to be submitted   | Documents Submitted (Y/N) |
|--------|---|---------------------------|
| 1      | All pages of this BID document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory |                           |
| 2      | Submit credentials of supplying similar items to reputed organizations.   |                           |
| 3      | Attested copy GST   |                           |
| 4      | Attested copy of PAN/Number.  |                           |
| 5      | Attested copy of return for last month/quarter as the case may be submitted towards Central and State Sales Tax/VAT if applicable.  |                           |
| 6      | Bid Form-a & b  |                           |
| 7      |   |                           |

Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations, cancel the bidding process, and reject all quotations at any time prior to the award of the contract.

The bidder whose bid is accepted will be notified of the award of a contract by the purchaser.

The terms of the accepted offer shall be incorporated into the supply order. The validity period may be extended by the purchaser by another 15 days in exceptional cases.

#### **10. Other Terms & Conditions:**

(a) The College reserves the right to postpone/cancel the bid, the bidder will have to abide by the decision.

(b) Payment shall be made after the supply and submission of bills which will be subject to satisfactory completion of the project (certified by the committee constituted for the purpose). The personnel in charge will certify the quality and quantity of the items supplied/ work done as per specifications and recommend accordingly the extent of the payment.

- (c) No preference will be given to any bidder of a class of bidders, either for the price or other terms and conditions.
- (d) Quotation may be submitted on the printed letterhead of the bidder in the prescribed formats.
- (e) Successful bidder will have to enter into an agreement with this College for timely execution of the Purchase order.
- (f) No payment will be made for any damage to goods supplied.
- (g) All codes/source file/documents must be handed over to the purchaser.
- (h) We look forward to receiving your quotations and thank you for your interest in this project.
- (i) As soon as an order has been placed, the supplier must have an office for communication within 100 km of the college
- (j) Supplier must handover all the documents/codes etc to the college before the expiry of the contract.



Principal/JGEC

Copy forwarded for information and necessary action to:

1. College Notice Board
2. College website [www.jgec.ac.in](http://www.jgec.ac.in)
3. Guard file

a) **FORMAT OF BID Form**  
dated:

Supplier ref. no.

Name of the Firm: .....

**Quotation form Academic information system**

Ref. no. JGEC/CPC/Academic information/2024 Dated: 20.07.2024

| Serial No | Item Description  | Amount | GST | Total |
|-----------|---|--------|-----|-------|
| 1         | “Web-based <b>revised examination module for Academic Information System</b> of COE section of Jalpaiguri Government Engineering (JGEC) College” with the mentioned scope of work |        |     |       |
|           |   |        |     |       |
|           |   |        |     |       |
|           |   |        |     |       |

|                     |
|---------------------|
| Company Name:       |
| Name & Designation: |
| Date & Place:       |
| GSTN:               |
| (Company Seal)      |

Total (cumulative price is mentioned)

1. (Total Amount in :Rupees ..... only)

We agree to supply the above-mentioned items / works in accordance with technical specification for total contract price of . . . . .  
. . . . . (In words Rupees.....) including taxes, Transportation, etc. as per the Purchase order of the purchaser.

2. We also confirm that the normal commercial warrantee/guarantee shall apply to the supplied items.

3. We also agree and abide by the terms and conditions stipulated in the bid document.

(Signature of Bidder with Seal)

Name:Designation:

Address:

Contact No.:

Date:

**Enclosure:**

- 1 Copy of Establishment Registration Certificate/ valid Trade licence in relevant field
- 2 Copy of PAN and copy of latest return
- 3 Copy of GST
- 4 Copy of PTAX enrolment certificate and copy of latest paid challan of PTAX
- 5 Detailed office address of the Agency with Office Telephone, Number, Fax Number and Mobile Number and name of the contact person
- 6 Bidders credentials as per (b)

**b) Bidders' credentials (DESIRABLE)**

| Sl. No Particulars | Sl. No Particulars   | Document Reference for Compliance | Page no in submitted document folder |
|--------------------|--|-----------------------------------|--------------------------------------|
| 1                  | Information about Website Development Experience<br>A)The Bidder must have <u>at least 10 years</u> in webbased solution. B) The bidder is expected least TWO website development projects for a reputed educational institution or organization during the last three years.<br>C)The Bidder will have to give proof of such work |                                   |                                      |
| 2                  | A self-declaration Certificate regarding fraudulent and corrupt practices should be enclosed Bidders should not have ineligibility due to corrupt and fraudulent practices   |                                   |                                      |
| 3                  | information about Support and maintenance of software during the warranty period:<br>Information regarding 24x7 Technical staff support should be given to ensure the necessary support to JGEC during the warranty Annual Maintenance Contract period(Document should be attached.)   |                                   |                                      |
| 4                  | Terms and Conditions of your work:<br>Provide details about the terms and conditions of your work  |                                   |                                      |
|                    |  |                                   |                                      |
|                    |  |                                   |                                      |

(Signature of Bidder with Seal)

Name: Designation: