



Minutes of the 17th IQAC (Internal Quality Assurance Cell) meeting held on 28.8.2023 at 3 pm (Monday) in the JGEC Conference Room to discuss important issues (as per agenda) and transact views for the interest of the Institution.

Members present:

1. Prof.(Dr.) Amitava Ray, Principal:Chairman
2. Prof.(Dr.) Bikash Chandra Mandal, Assistant Prof. CE: Coordinator
3. Sri Bhaskar Dasgupta, Retd. Professionals, Residence of Jalpaiguri :Member
4. Dr.Arka Sen, Works Manager at M/s Integrated Fire Protection Pvt Ltd, Jalpaiguri&Life member of Quality Circle Forum of India:Member
5. Prof.(Dr.) Goutam Bairagi, Prof. &HOD,CE: Member
6. Dr.Sudip Mukhejee, Professor, ME & Controller ofexamination
7. Dr.Dipak Kumar Kole, Professor, CSE
8. Dr.Santanu Das, Professor & Head, EE
9. Dr.Jishan Mehedi, Associate Professor & Head, ECE
10. Sri Sridip Duttagupta, Deputy-registrar, Academics
11. Prof.(Dr.) Goutam Kumar Panda,,EE:Special Invitee
12. Prof.Dhiman Mondal,Assistant , CSE: Special Invitee
13. Prof.Subhas Barman, Assistant Prof. And Head, CSE&Dy.Controller:Speciall invitee
14. Prof.(Dr.)Nimai Mukhopadhyay,Asst.Prof.,ME,Prof.-in-Charge,T&P:SpecialInvitee
15. Prof. Arindam Saha, Associate Prof. And Head, Phy. Dept
16. Mrs. Shukla Sheet, Registrar, JGEC

Minutes:

The Chairman welcomed the members present in the meeting and requested the Coordinator to start the discussion as per the agenda. The Coordinator introduced the members present in the meeting.

17.1: Central evaluation of answer scripts

Proceedings: The Controller of Examination reported that the central evaluation system enforced for the first time during the even semester examination was partially successful. Resolution: Members resolved to give more emphasis to the full-fledged implementation of the central evaluation system.

17.2: Publication of results:

Proceedings: It is in final stage and results will be published very shortly.

Resolution: Members resolved to publish results at the earliest.



17.3: Branch change

Proceedings: After the publication of the 2nd-semester result, many students applied for a branch change. Their applications were scrutinized, and 3 students were found eligible. Their applications were forwarded to MAKAUT for consideration. Approval from MAKAUT is pending.

Resolution: Members resolved to pursue quick implementation of branch change as it is related to the career of the students.

17.4: Student Week

Proceedings: Student Week program was conducted during 2nd January, 2023 to 7th January, 2023. Various programs were arranged, including lecture by eminent Professor of IIT and other institutions, visit to Science & Technology Museum, Cyber Security Competition, SVMCM, Aikyashree and post Metric Scholarships Awareness Camp cum Helpdesk, Engineering Carrier in Armed forces with special reference to Indian Air force, Singing competition, Career counseling, Recitation competition, Quiz Competition, Photographic Competition, Drawing Competition, Dance completion, Drama competition, Friendly cricket match, Webnir on building a career abroad from higher studies to academic and industrial jobs, Webnir on opportunities in CS cracking GATE and beyond, and Health Check up and mental Health Camp cum helpdesk.

17.5: Student Insurance

550 students of 2nd and 3rd year are brought under the purview of Group Saral Suraksha Bima of National Insurance Co. Ltd. Rs. 65,130/- was paid as premium.

17.6 Anti-ragging Committee meeting

An Anti-ragging Committee meeting was held to discuss the formation of an anti-ragging squad, distribute anti-ragging posters, to conduct mentorship programs, counseling, and awareness programs.

17.7 Induction program

The induction program was conducted for 1st year student from 4th Sept, 2023. The program included various activities such as yoga sessions, seminars, Seminar, alumni meet, and club introductions etc

17.8 International Conference

The International Conference on "Advances in Mechanical Engineering" was arranged by the Mechanical Engineering Department during 15th Jan to 16th Jan, 2022. 33 selected papers were published in Proceedings.



17.9 Placement of records

- ✓ The JGEC Alumni Association, Jalpaiguri provided scholarships to 46 students, amounting to 7.49 lakh. Residence member pointed out that it may be more in future.
- ✓ The Training and Placement Officer reported 100% placement for the year 2022-23.
- ✓ IQAC Coordinator pointed out that CAS promotion of 27 candidates is pending. Members resolved that the administration will take up the matter with higher authorities.
- ✓ Mechanical Engineering Department organized Faculty Development Program (FDP) in "Engineering Simulations Using ANSYS" during 19th to 30th June, 2023, with 32 participants from different engineering colleges.
- ✓ A Student Committee was formed unanimously by the class representatives of all years on 26th May 2023.
- ✓ JGEC hosted a Special Consumer Outreach Program conducted by TRAI on 21st January 2023.
- ✓ MAKUT renewed the affiliation for undergraduate and postgraduate programs for the year 2023-24 on 11th July 2023.
- ✓ Some students have gone abroad for an internship program, and efforts are being made to expedite the clearance process.

17.10 NBA accreditation

STTP on NBA accreditation and SAR preparation was conducted from 24th April to 28th April 28th, 2023, at JGEC, with lectures delivered by experts from NITTTR, Kolkata.



17.11 Miscellaneous

- ✓ A member proposed to allow students to review their mistakes in-class tests and semester examinations to help them perform better in future exams. It is resolved that the matter will be discussed in the Academic Council.
- ✓ Electronics and Communication Engineering Department will conduct a Virtual Workshop on VLSI Design of Mixed Signal Artificial Intelligence (AI) Processor on 2nd and 3rd September 2023.
- ✓ Computer Science and Engineering Department will conduct the 3rd International Conference on Network Security and Blockchain Technology on 6th-8th March 2024.
- ✓ Electrical Engineering Department reported that some defunct instruments are lying in the laboratory which can be repaired with nominal cost. It is resolved to prepare and submit an estimate to the higher authority for their consideration.

Co-ordinator-IQAC

Principal