A meeting of Internal Quality Assurance Cell (IQAC) is scheduled to be held on 10<sup>th</sup> December, 2021 at Conference Hall from12:30 PM. The agendas are as follows:

- 1. Selection of question pattern for the online Examination for the next semester
- 2. Evaluation for the received application of the CAS
- 3. Any other

All members of the IQAC are requested to make it convenient to attend the same.

PROF. (DR.) AMITAVA RAY

PriRental Dr.) Amitava Ray

Principal

Jalpaiguri Govt. Engineering College

Jalpaiguri-735102

#### Copy forwarded to

- Prof. Goutam Das, Professor, ECE Department, Cooch Behar Government Engineering College.
- Mr. Nirjhar Ghosh, Assistant Engineer, Jalpaiguri (Agri-irrigation) Sub-Division, Water Resources Investigation & Development Department, Govt. of WB.
- 3. Prof. G. Bairagi, Professor and Head, Civil Engg. Dept., JGEC-Member
- 4. Prof. G. K. Panda, Professor, EE Dept., JGEC
- 5. Prof. S. Bhattacharya, Associate Professor, ME Dept., JGEC
- 6. Prof. A.K. Samanta, Assistant Prof. and Head, IT Dept., JGEC
- 7. Prof. S. Das, Professor and Head, EE Dept., JGEC
- 8. Prof. S. Barman, Assistant Professor and Head, CSE Dept., JGEC
- 9. Prof. P.K. Saha, Professor, EE Dept., JGEC, special invitee
- 10. Prof. N. Mukhopadhay, Head-T& P, JGEC, special invitee
- 11. Prof. D. K. Kole, Professor, CSE Dept., GEC, special invitee
- 12. Prof. Dhiman Mandal, Assistant Professor, CSE Dept., GEC, special invitee
- 13. Shukla Sheet, Registrar, JGEC
- 14. Sridip Duttagupta, Deputy Registrar, JGEC
- 15. Mrs. Elora Rakshit, Account Officer, JGEC
- 16. General Secretary, Students Council, JGEC
- 17. Prof. J. Mehedi, Associate Professor and Head, ECE Dept., JGEC-Coordinator

### Jalpaiguri Government Engineering CollegeJalpaiguri-35102

Minutes of the meeting of the 11th IQAC (Internal Quality Assurance Cell) held on 10.12.2021 at 2:30pm (Friday) in the Collegiate Conference Room to discuss the important issues ( as per agenda) and transact the views for the interest of the Institution.

#### Members present:

- 1. Prof. (Dr.) Amitava Ray, Principal: Chairman
- 2. Prof. (Dr.) Jishan Mehedi, Associate Prof. & HOD, ECE: Coordinator
- 3. Prof. (Dr.) Goutam Das, Prof. & Head, ECE, CGEC: Member
- 4. Mr. Nirjhar Ghosh, Asst. Engineer (Agri-Irrigation) Jalpaiguri Sub-Division, WRIDD, Govt. of WB:Member
- 5. Prof.(Dr.) Goutam Bairagi, Prof. & HOD,C: Member
- 6. Prof. (Dr.) Goutam Kumar Panda, Prof. & HOD, EE: Member
- 7. Prof.(Dr.) Santanu Das, Associate Professor, EE: Member
- 8. Prof. Dhiman Mondal, Assistant Prof. & Head, CSE: Special Invitee
- 9. Prof. Subhas Barman, Assistant Prof., CSE & Dy. Controller: Special Invitee
- 10. Prof.(Dr.) Nimai Mukhopadhyay, Asst. Prof., ME, Prof.-in-Charge, T&P: Special Invitee
- 11.1: The Chairman welcomed the members present in the meeting and requested the Coordinator to start the discussion as per Agenda. The Coordinator introduced the members present in the meeting.

# 11.2: Confirmation of the minutes of 10th IQAC meeting held on 05.04.2021.

Proceedings: With the permission of the Chair, the minutes of the 10th IQAC meeting held on 05.04.2021 in Collegiate Conference room at 2.30 pm (also circulated earlier) was read out fully by the Coordinator and the Chairman invited annotations or suggestions from the members present.

Resolution: The minutes of the 10th IQAC meeting held on 05.04.2022 in Collegiate Conference room at 2.30 pm

# 11.1: Action taken on the minutes of the 10th IQAC meeting held on 05.04.2021 in Collegiate Conference room

Proceedings: Coordinator apprised the members in brief about the Action Taken Report (ATR) in respect of the Minutes of the 10th IQAC meeting held on 05.04.2022 in Collegiate Conference room at 2.30 pm

Resolution: Members unanimously appreciated the drive action taken by the college on the minutes of the 10th IQAC meeting held on 0 5 .04.2021 in Collegiate Conference room at 2.30 pm and encouraged the authority forward further to improve the image of the college. ATR has been confirmed unanimously as is being presented.

# 11.2: Discussion on Selection of question pattern for the online Examination for the next semester

Proceedings: Prof. S. Barman, Assistant controller of examination informed the committee that controller of examination want to finalie question pattern for the upcoming online examination. A lot of disscussion was held on that

Resolutions: Members unanimously decided toconduct the next semester in online mode and regarding the question pattern Board of Examination was entrusted to finilize.

## 11.3 Evaluation for the received application of the CAS

Proceedings: IQAC coordinator informed that 6 nos. of applications towards CAS promotion are received form the

- a. Prof. Madhab Mandal, Assistant Professor, ME
- b. Dr.Nripen Mandals, Assistant Professor, ME

**Resolutions**:Members resolved that all applications will be checked minutely and will be submitted to College for further processing.

### 14.6 Any other

Proceedings: a.Principal informed the members that college is planning to celebrate its 60<sup>th</sup> birth anniversary.

Resolutions: Members appritiated the plan to celebrate institute's 60th birth anniversary

( Dr. J. Mehedi) Coordinator, IQAC

Co-ordinator, IQAC latpaiguri Govt. Engineering College r. Amitava Ray

Chairman, IOAC Ray

Principal

Jalpaiguri Govt. Engineering College Jalpaiguri-735102 A meeting of Internal Quality Assurance Cell (IQAC) is scheduled to be held on 18<sup>th</sup> April, 2022 at Conference Hall from2:30 PM. The agendas are as follows:

- 1. Discussion on fixation of Examination date
- 2. Museium on the occassion of Diamond Jubilee celebration
- 3. Workshop on Artificial Intelligemce in Healthcare
- 4. Evaluation for the received application of the CAS
- 5. Any other

All members of the IQAC are requested to make it convenient to attend the same.

PROF. (DR.) AMITAVA RAY

Principal (Dr.) Amitava Ray

Jalpaiguri Govt. Engineering College Jalpaiguri-735102

#### Copy forwarded to

- Prof. Goutam Das, Professor, ECE Department, Cooch Behar Government Engineering College.
- 2. Mr. Nirjhar Ghosh, Assistant Engineer, Jalpaiguri (Agri-irrigation) Sub-Division, Water Resources Investigation & Development Department, Govt. of WB.
- 3. Prof. G. Bairagi, Professor and Head, Civil Engg. Dept., JGEC-Member
- 4. Prof. G. K. Panda, Professor, EE Dept., JGEC
- 5. Prof. S. Bhattacharya, Associate Professor, ME Dept., JGEC
- 6. Prof. A.K. Samanta, Assistant Prof. and Head, IT Dept., JGEC
- 7. Prof. S. Das, Professor and Head, EE Dept., JGEC
- 8. Prof. S. Barman, Assistant Professor and Head, CSE Dept., JGEC
- 9. Prof. P.K. Saha, Professor, EE Dept., JGEC, special invitee
- 10. Prof. N. Mukhopadhay, Head-T& P, JGEC, special invitee
- 11. Prof. D. K. Kole, Professor, CSE Dept., GEC, special invitee
- 12. Prof. Dhiman Mandal, Assistant Professor, CSE Dept., GEC, special invitee
- 13. Shukla Sheet, Registrar, JGEC
- 14. Sridip Duttagupta, Deputy Registrar, JGEC
- 15. Mrs. Elora Rakshit, Account Officer, JGEC
- 16. General Secretary, Students Council, JGEC
- 17. Prof. J. Mehedi, Associate Professor and Head, ECE Dept., JGEC-Coordinator

### Jalpaiguri Government Engineering CollegeJalpaiguri-35102

Minutes of the meeting of the  $12^{th}$  IQAC (Internal Quality Assurance Cell) held on 18.04.2022 at 2:30pm (Monday) in the Collegiate Conference Room to discuss the important issues (as per agenda) and transact the views for the interest of the Institution.

#### Members present:

- 1. Prof. (Dr.) Amitava Ray, Principal: Chairman
- 2. Prof. (Dr.) Jishan Mehedi, Associate Prof. & HOD, ECE: Coordinator
- 3. Prof. (Dr.) Goutam Das, Prof. & Head, ECE, CGEC: Member
- 4. Mr. Nirjhar Ghosh, Asst. Engineer ( Agri-Irrigation) Jalpaiguri Sub-Division, WRIDD, Govt. of WB:Member
- 5. Prof.(Dr.) Goutam Bairagi, Prof. & HOD,C: Member
- 6. Prof. (Dr.) Goutam Kumar Panda, Prof. & HOD, EE: Member
- 7. Prof.(Dr.) Santanu Das, Associate Professor, EE: Member
- 8. Prof. Dhiman Mondal, Assistant Prof. & Head, CSE: Special Invitee
- 9. Prof. Subhas Barman, Assistant Prof., CSE & Dy. Controller: Special Invitee
- 10. Prof.(Dr.) Nimai Mukhopadhyay, Asst. Prof., ME, Prof.-in-Charge, T&P: Special Invitee
- 11. Mrs. Shukla Sheet, Registrar, JGEC
- 12. Azizuddin Mondal, Student member

12.1: The Chairman welcomed the members present in the meeting and requested the Coordinator to start the discussion as per Agenda. The Coordinator introduced the members present in the meeting.

## 12.2: Confirmation of the minutes of 11th IQAC meeting held on 10.12.2021.

**Proceedings:** With the permission of the Chair, the minutes of the 11<sup>th</sup> IQAC meeting held on 10.12.2021 in Collegiate Conference room at 2.30 pm (also circulated earlier) was read out fully by the Coordinator and the Chairman invited annotations or suggestions from the members present.

Resolution: The minutes of the 11<sup>th</sup> IQAC meeting held on 10.12.2021 in Collegiate Conference room at 2.30 pm was confirmed.

# 12.1: Action taken on the minutes of the $13^{th}$ IQAC meeting held on 18.04.2020 in Collegiate Conference room at $\underline{2.30~pm}$ .

**Proceedings:** Coordinator apprised the members in brief about the Action Taken Report (ATR) in respect of the Minutes of the 11<sup>th</sup> IQAC meeting held on 10.12.2021 in Collegiate Conference room at 2.30 pm

**Resolution:** Members unanimously appreciated the drive action taken by the college on the minutes of the 11<sup>th</sup> IQAC meeting held on 10.12.2021 in Collegiate Conference room at 2.30 pm and encouraged the authority to move forward further to improve the image of the college. ATR has been confirmed unanimously as is being presented.

### 12.2: Discussion on fixation of Examination date

**Proceedings:** Assistant Controller of examination informed the committee that the dates of upcoming examination for the even semester needs to be finalized within the monthe of June,2022 to maintain academic calendar. Discussion on mode of examination and pattern of question paper was held.

**Resolutions**: Members unanimously decided to finish the examination within 15.06.2022-30.06.2022 in offline mode. Regarding examination dates finilization and pattern of question paper, board of examination is instructed to have a meeting and finalize the matter.

### 12.3: Museum on the occassion of Diamond Jubilee celebration

**Proceedings:** Principal informed the committee that a Science and technology museum is going to be inagurated on 07.08.2022. Principal informed that Institute is using its old and obsolate instruments to prepare the museum. Principal

also infromed that all departments are working hard to finalize the science and technology museum..

Resolutions: Members appreciated the concept of museum. Members also appritiated the efforts of all committee members of the Science and Technology museum.

# 12.3: Workshop on Artificial Intelligence in Healthcare

Proceedings: Prof. Subhas Barman informed the committee members that department of Computer Science and Engineering is planning to conduct three days workshop on "Artificial Intelligence on Healthcare" on the occassion of

Resolutions: Members appreciated the proposal.

# 12.4: Evaluation for the received application of the CAS

Proceedings: IQAC coordinator informed that 6 nos. of applications towards CAS promotion are received form the

- a. Dr. Arijit Kundu, Associate Professor, ME
- b. Dr. Anup Dey, Assistant Professor, ECE
- c. Dr. Bikas Mandal, Assistant Professor, CE
- d. Dr. Md. Naim Hossain Biswas, Assistant Professor, ME
- e. Mr. Suman Mandal, Assistant Professor, ME
- f. Dr. Subrata Majumdar, Assistant Professor, EE

Resolutions: Members resolved that all applications will be checked minutely and will be submitted to College for

### 12.5 Any other

Proceedings: a. Some members informed that the e-service book and the hard copy of the service book are not

b. Prof.(Dr.) Nimai Mukhopadhyay informed that 2<sup>nd</sup> CAS of few faculty are submitted already.

Resolutions: It is resolved that the college will adopt appropriate action in those regard.

Coordinator, IQAC

Co-ordinator, IQAC Jalpaiguri Govt. Engineering College Amitava Ray)

Chairman, IOAC Ra

Principa Jalpaiguri Govt. Engineering College Jalpaiguri-735102

A meeting of Internal Quality Assurance Cell (IQAC) is scheduled to be held on 30<sup>th</sup> May, 2022 at Conference Hall from 2:30 PM. The agendas are as follows:

- 1. Finalization of examination date for 4<sup>th</sup> year students
- 2. Discussion on Diamond Jubilee Celebration
- 3. Placement of AQAR review Report 2020-2021
- 4. Campus placement Report
- 5. Any other

All members of the IQAC are requested to make it convenient to attend the same.

PROF. (DR.) AMITAVA RAY Principal (Dr.) Amitava Ra)

Jalpaiguri Govt. Engineering College Jalpaiguri-735102

### Copy forwarded to

- 1. Prof. Goutam Das, Professor, ECE Department, Cooch Behar Government Engineering
- 2. Mr. Nirjhar Ghosh, Assistant Engineer, Jalpaiguri (Agri-irrigation) Sub-Division, Water Resources Investigation & Development Department, Govt. of WB.
- 3. Prof. G. Bairagi, Professor and Head, Civil Engg. Dept., JGEC-Member
- 4. Prof. G. K. Panda, Professor, EE Dept., JGEC
- 5. Prof. S. Bhattacharya, Associate Professor, ME Dept., JGEC
- 6. Prof. A.K. Samanta, Assistant Prof. and Head, IT Dept., JGEC
- 7. Prof. S. Das, Professor and Head, EE Dept., JGEC
- 8. Prof. S. Barman, Assistant Professor and Head, CSE Dept., JGEC
- 9. Prof. P.K. Saha, Professor, EE Dept., JGEC, special invitee
- 10. Prof. N. Mukhopadhay, Head-T& P, JGEC, special invitee
- 11. Prof. D. K. Kole, Professor, CSE Dept., GEC, special invitee
- 12. Prof. Dhiman Mandal, Assistant Professor, CSE Dept., GEC, special invitee
- 13. Shukla Sheet, Registrar, JGEC
- 14. Sridip Duttagupta, Deputy Registrar, JGEC
- 15. Mrs. Elora Rakshit, Account Officer, JGEC
- 16. General Secretary, Students Council, JGEC
- 17. Prof. J. Mehedi, Associate Professor and Head, ECE Dept., JGEC-Coordinator

### Jalpaiguri Government Engineering CollegeJalpaiguri-35102

 $Minutes of the meeting of the ~13^{th}~IQAC~(Internal~Quality~Assurance~Cell)~held on ~30.05.2022~at~2:30 pm~$ (Monday) in the Collegiate Conference Room to discuss the important issues ( as per agenda) and transact the views for the interest of the Institution.

### Members present:

- 1. Prof. (Dr.) Amitava Ray, Principal: Chairman
- 2. Prof. (Dr.) Jishan Mehedi, Associate Prof. & HOD, ECE: Coordinator
- 3. Prof. (Dr.) Goutam Das, Prof. & Head, ECE, CGEC: Member
- 4. Mr. Nirjhar Ghosh, Asst. Engineer ( Agri-Irrigation) Jalpaiguri Sub-Division, WRIDD, Govt. of WB:Member
- 5. Prof.(Dr.) Goutam Bairagi, Prof. & HOD,C: Member
- 6. Prof. (Dr.) Goutam Kumar Panda, Prof. & HOD, EE: Member
- 7. Prof.(Dr.) Santanu Das, Associate Professor, EE: Member
- 8. Prof. Dhiman Mondal, Assistant Prof. & Head, CSE: Special Invitee
- 9. Prof. Subhas Barman, Assistant Prof., CSE & Dy. Controller: Special Invitee
- 10. Prof.(Dr.) Nimai Mukhopadhyay, Asst. Prof., ME, Prof.-in-Charge, T&P: Special Invitee
- 11. Mrs. Shukla Sheet, Registrar, JGEC
- 12. Azizuddin Mondal, Student member
- 13.1: The Chairman welcomed the members present in the meeting and requested the Coordinator to start the discussion as per Agenda. The Coordinator introduced the members present in the meeting.

# 13.2: Confirmation of the minutes of 12th IQAC meeting held on 18.04.2022.

Proceedings: With the permission of the Chair, the minutes of the 12th IQAC meeting held on 18.04.2022 in Collegiate Conference room at 2.30 pm (also circulated earlier) was read out fully by the Coordinator and the Chairman invited annotations or suggestions from the members present.

Resolution: The minutes of the 12th IQAC meeting held on 18.04.2022 in Collegiate Conference room at 2.30 pm

### 13.1: Action taken on the minutes of the 13th IQAC meeting held on 18.04.2020 in Collegiate Conference room at 2.30 pm .

Proceedings: Coordinator apprised the members in brief about the Action Taken Report (ATR) in respect of the Minutes of the 12th IQAC meeting held on 18.04.2022 in Collegiate Conference room at 2.30 pm

Resolution: Members unanimously appreciated the drive action taken by the college on the minutes of the 12th IQAC meeting held on 18.04.2022 in Collegiate Conference room at 2.30 pm and encouraged the authority to move forward further to improve the image of the college. ATR has been confirmed unanimously as is being presented.

## 13.2: Discussion on fixation of Examination date

Proceedings: Principal informed the committee that a few cases of COVID cases were identified in the hostel. At the same time examination of final year is also very necessary to start in the neaxt month.

Resolutions: Members unanimously decided to finish the final year examination in offline mode within 15.06.2022-27.06.2022. maintaining COVID-19 protocol. Regarding other semester examination, decision will be

## 13.3: Discussion on Diamond Jubilee celebration

Proceedings: Principal informed the committee that a Science and technology museum is going to be inagurated on 07.08.2022. Principal informed that Institute is using its old and obsolate instruments to prepare the museum. Principal also infromed that musuem will be ready shortly. Principal also infromed that CSE department is going to conduct one three days workshop on "Artificial Intelligence on Healthcare" on the occassion of diamond jubilee celebration from 3<sup>rd</sup> to 5<sup>th</sup> August, 2022. Principal Discussed the detail program schedule infront og the members present.

**Resolutions**: Members appreciated the concept of museum with old and obsolate instruments. Members also appritiated the effort of CSE department f to conduct three days work shop.

### 13.4: Placement of AQAR review Report 2020-2021

**Proceedings:** Coordinator, IQAC placed the review report of AQAR for 2020-21 infront of the members present. He also shared the soft copy of review report with all members.

Resolutions: Members decided to go through the review report and wanted to have details discussion on next IQAC meeting.

### 13.5:Campus placement Report

Proceedings: Prof.(Dr.) Nimai Mukhopadhyay, Training and Placement officer informed Campus recruitment is still going on. So far around 90 % of the students got placed in various companies with highest package of 48 lac per annum.

Resolutions: Members appriciated the success of training and placement cell.

#### 13.6: Any others

Proceedings: a. Some members informed that the casual leave application through online portal is not working.

Resolutions: It is resolved that the college will adopt appropriate action in those regard.

(Dr. J. Mehedi) Coordinator, IQAC

Co-ordinator, IQAC
Jalpaiguri Govt. Engineering College

Amitava Ray)

Chairman, IQACava Ray

Prot. (Dr.) Allinea

Jalpaiguri Govt. Engineering College Jalpaiguri-735102