



Government of West Bengal
Office of the Principal
Jalpaiguri Government Engineering College
Jalpaiguri-735102, West Bengal, India

Phone no.:03561-255131,9434381078
Fax no.03561-256143, website:www.jgec.ac.in
Email: principal@jgec.ac.in

No.22082026-P1(Govt Scheme) **office order**

Date:22.08.2026

In pursuance of Memo No. 67(T)/CS dated 21.08.2026 issued by the Directorate of Technical Education, Government of West Bengal, and in compliance with the directives therein, the following order is hereby issued:

Dr **Swagata Mandal**, Assistant Professor, Dept. of Electronics and Communication Engineering, Jalpaiguri Government Engineering College, is hereby nominated as the **Nodal Officer for Government Schemes** of this institution.

The Nodal Officer shall coordinate and monitor all activities relating to identification, facilitation, application, and monitoring of Central Government and other Government schemes under the overall guidance and supervision of the Principal. The responsibilities of the Nodal Officer shall include, inter alia:

- Identification of suitable schemes relevant to the institution.
- Preparation of an institution-wise scheme action plan.
- Mapping institutional requirements with available schemes.
- Faculty and departmental mobilisation for proposal development.
- Internal pre-scrutiny and timely submission of applications.
- Monitoring sanctioned projects and student-oriented schemes.
- Facilitating research, innovation, industry collaboration, and external linkages.
- Periodic reporting to the Principal and Directorate as prescribed.

All Heads of Departments, faculty members, and concerned sections are directed to extend full cooperation to the Nodal Officer in preparation and submission of eligible proposals.

This order is issued with immediate effect and shall remain in force until further instructions.



Principal

Jalpaiguri Government Engineering College

Copy to:

1. All concerned