

Government of West Bengal
Office of the Principal
Jalpaiguri Government Engineering College
Jalpaiguri-735102, West Bengal, India



Phone no.:03561-255131,9434381078
Fax no.03561-256143, website:www.jgec.ac.in
Email: principal@jgec.ac.in

No.22082026-P2(Samarth)

office order

Date:22.08.2026

In pursuance of Memo No. 68(T)/CS dated 21.08.2026 issued by the Directorate of Technical Education, Government of West Bengal, and in compliance with the directives therein, the following order is hereby issued:

Dr. **Subhendu Pal**, Assistant Professor, Dept. of Mechanical Engineering, Jalpaiguri Government Engineering College, is hereby nominated as the **Institutional Nodal Officer for SAMARTH e-Gov Suite** of this institution.

The Nodal Officer shall act as the single point of contact between the College and the Directorate of Technical Education and shall coordinate all activities relating to the onboarding of the institution on the SAMARTH e-Gov Suite. The responsibilities of the Nodal Officer shall include, inter alia:

- Coordination with the Directorate of Technical Education and the SAMARTH implementation team.
- Ensuring timely compliance with all instructions, data requirements, training programmes, and related activities.
- Supervising compilation, verification, correction, and submission of institutional data/documents required for different modules of the SAMARTH e-Gov Suite.
- Facilitating smooth and systematic onboarding of the College in a time-bound manner.

Further, an **Institutional SAMARTH Data Team** comprising officials/personnel from Establishment/HR, Academic Section, Accounts/Finance, Examination/Student Section, IT/Computer/Technical Support, and Administration shall be constituted to assist the Nodal Officer in compilation and verification of institutional data.

All Heads of Departments, faculty members, and concerned sections are directed to extend full cooperation to the Nodal Officer and the Institutional Data Team in preparation and submission of eligible data/documents.

This order is issued with immediate effect and shall remain in force until further instructions.

Principal

Jalpaiguri Government Engineering College

Copy to: All concerned