



Ref No.29052026-P2(ROUTINE)

Date:29.05.2026

SUB : ROUTINE COMMITTEE(2026-2027)

A committee comprising the following members is hereby constituted with immediate effect to plan and prepare the **class routine of the Odd Semester classes** for 1st Year, 2nd Year, 3rd Year, and 4th Year students.

The committee shall prepare the routine to ensure the optimal utilisation of **Classrooms, Drawing Halls, and Laboratories**. The timing of the classes will be as follows:

- **Monday to Friday:** 9:00 AM to 5:15 PM
- **Saturday:** 10:00 AM to 1:30 PM

Committee Members:

1. **Sri Gorachand Chell [ME]** – Chairman
2. **Sri Animesh Hazra [CSE]** – Convener
3. **Sri Kapil Bhoutika [CE]** – Member
4. **Sri Alokesh Mondal [ECE]** – Member
5. **Sri Amit Gupta [IT]** – Member
6. **Dr. Subrata Majumdar [EE]** – Member

All **Heads of Academic Departments** are requested to submit their respective departmental routine to the Convener **on or before 30.06.2025**, so that the committee may finalize the consolidated routine by **01.07.2026**.


Principal

Copy to:

1. Heads of all Academic departments, JGEC
2. Members of the Routine Committee, JGEC
3. Deputy Registrar, JGEC
4. Guard File