

Government of West Bengal
Office of the Principal
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No. 28032025-P1(stock)

Date:28.03.2025

Standing Order

It is hereby notified to all concerned (Head of Departments/Sections) that CPC will review the stock register of all Departments/Sections annually in accordance with the audit guidelines after 31st March, between 1st April & 7th April of each year.

All are requested to please update the stock book(s) and other necessary books and papers as stood as on 31st March of each financial year.

This is extremely urgent.


Principal, JGEC

Copy to:

1. All concerned
2. Website
3. Office copy