

Minutes of the 5th meeting of Syllabus Committee held on 27.06.2018 at 1.00 pm, in the conference room to transact the views and to frame the future action to be taken.

Members present in the 5th meeting of Syllabus Committee held on 27.06.2018 at 1.00 pm, in the conference room.

Sr. no.	Member
1	Dr. Amitava Ray, Principal
2	Dr. Goutam Bairagi, Professor & Head ,CE
3	Dr. Goutam Kumar Panda, Professor & Head ,EE
4	Prof. Subrata Bhattacharya, Associate Professor & Head, ME
5	Dr. Jishan Mehedi, Associate Professor & Head ,ECE
6	Prof. Aditya Samanta, Assistant Professor , & Head, IT
7	Prof. Dhiman Mondal, Assistant Professor , & Head, CSE
8	Dr. Swapan Kumar Ray, Associate Professor & Head , Mathematics
9	Dr. Nripati Chakravarty, Associate Prof. & Head, Physics
10	Dr. Sudip Mukherjee, Professor, ME
11	Dr. Santanu Das, Associate Professor, EE
12	Prof. Pradip Kumar Saha, Professor, EE& Co-ordinator, Syllabus Committee
13	Prof. Subhranta Roychowdhury, Associate Professor, ME

Minutes:

1. Agenda -1, 2 : To finalize the syllabus of 1st year, to be introduced from the new batch of 2018-19.(B. Tech.), to finalize the structure of subsequent year for the said batch .

Proceeding: On the basis of Published AICTE new Syllabus & MAKAUT new 1st year syllabus and JGEC infrastructure & Environment , a draft syllabus was prepared by syllabus committee. The said draft syllabus was placed in the meeting for discussions. Discussion started and continued.

Resolutions: The draft syllabus placed in the meeting for finalization of JGEC 1st year syllabus was accepted unanimously. The committee suggested to introduce from the 1st year entry batch of 2018-19. Syllabus for subsequent years will be finalized in due course.

There was no other business to transact the meeting with thanks to the chair.



(P K Saha)

Co-ordinator, Syllabus Committee

As decided the 5th meeting of Syllabus Committee will be held on **27.06.2018 at 1.00 pm** in the conference room to transact the followings:

1. To finalize the syllabus of 1st year, to be introduced from the new batch of 2018-19.(B.Tech.)
2. To finalize the structure of subsequent year for the said batch.
3. Misc.

You of the Syllabus Committee are requested to attend the meeting.

(P K Saha)

Co-ordinator, Syllabus Committee

Members:

1. HOD,CE
2. HOD,EE
3. HOD,ME
4. HOD,CSE
5. HOD,ECE
6. HOD,IT
7. HOD, Mathematics
8. HOD,Physics
9. HOD, Chemistry
10. HOD, Humanities
11. COE
12. ACOEs
12. Supdt. of Workshop
13. Dr. Santanu Das
14. Dr. Amitava Ray, Principal



(P K Saha)

Co-ordinator, Syllabus Committee

Minutes of the 4th meeting of Syllabus Committee held on 10.06.2018 at 1.00 pm, in the conference room to transact the views and to frame the future action to be taken.

Members present in the 4th meeting of Syllabus Committee held on 10.06.2018 at 1.00 pm, in the conference room.

Sr. no.	Member
1	Dr. Amitava Ray, Principal
2	Dr. Goutam Bairagi, Professor & Head ,CE
3	Dr. Goutam Kumar Panda, Professor & Head ,EE
4	Prof. Subrata Bhattacharya, Associate Professor & Head, ME
5	Dr. Jishan Mehedi, Associate Professor & Head ,ECE
6	Prof. Aditya Samanta, Assistant Professor , & Head, IT
7	Prof. Dhiman Mondal, Assistant Professor , & Head, CSE
8	Dr. Swapan Kumar Ray, Associate Professor & Head , Mathematics
9	Dr. Nripati Chakravarty, Associate Prof. & Head, Physics
10	Dr. Sudip Mukherjee, Professor, ME
11	Dr. Santanu Das, Associate Professor, EE
12	Prof. Pradip Kumar Saha, Professor, EE& Co-ordinator, Syllabus Committee
13	Prof. Subhranta Roychowdhury, Associate Professor, ME

Minutes:

- Agenda -1, 2 : To finalize the syllabus of 1st year, to be introduced from the new batch of 2018-19.(B. Tech.), to finalize the structure of subsequent year for the said batch .

Proceeding: Published AICTE new Syllabus & MAKAUT new 1st year syllabus were tabled. Discussion started and continued. The members put their views stating pros & cons of the syllabus, to be finalized in respect of JGEC.

Resolutions: In Respect of Published AICTE new Syllabus, MAKAUT new 1st year syllabus and the discussions held in the meeting, a draft syllabus be placed in the next meeting for finalization of JGEC 1st year syllabus. Syllabus for subsequent years will be finalized in due course.

There was no other business to transact the meeting with thanks to the chair.



(P K Saha)

Co-ordinator, Syllabus Committee

As decided the 4th meeting of Syllabus Committee will be held on **10.06.2018 at 1.00 pm** in the conference room to transact the followings:

1. To finalize the syllabus of 1st year, to be introduced from the new batch of 2018-19.(B.Tech.)
2. To finalize the structure of subsequent year for the said batch.
3. Misc.

You of the Syllabus Committee are requested to attend the meeting.




(P K Saha)

Co-ordinator, Syllabus Committee

Members:

1. HOD,CE
2. HOD,EE
3. HOD,ME
4. HOD,CSE
5. HOD,ECE
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7. HOD, Mathematics
8. HOD,Physics
9. HOD, Chemistry
10. HOD, Humanities
11. COE
12. ACOEs
12. Supdt. of Workshop
13. Dr. Santanu Das
14. Dr. Amitava Ray, Principal



Co-ordinator , Syllabus Committee

10.05.2018

Minutes of the 3rd meeting of Syllabus Committee held on 12.05.2018 at 1.00 pm, in the conference room to transact the views and to frame the future action to be taken.

Members present in the 3rd meeting of Syllabus Committee held on 12.05.2018 at 1.00 pm, in the conference room.

Sr. no.	Member
1	Dr. Amitava Ray, Principal
2	Dr. Goutam Bairagi, Professor & Head ,CE
3	Dr. Goutam Kumar Panda, Professor & Head ,EE
4	Prof. Subrata Bhattacharya, Associate Professor & Head, ME
5	Dr. Jishan Mehedi, Associate Professor & Head ,ECE
6	Prof. Aditya Samanta, Assistant Professor , & Head, IT
7	Prof. Dhiman Mondal, Assistant Professor , & Head, CSE
8	Dr. Swapan Kumar Ray, Associate Professor & Head , Mathematics
9	Dr. Nripati Chakravartty, Associate Prof. & Head, Physics
10	Dr. Sudip Mukherjee, Professor, ME
11	Dr. Santanu Das, Associate Professor, EE
12	Prof. Pradip Kumar Saha, Professor, EE& Co-ordinator, Syllabus Committee
13	Prof. Subhranta Roychowdhury, Associate Professor, ME

Minutes:

4. Agenda -1, 2 & 6: To finalize the syllabus of 1st year, to be introduced from the new batch of 2018-19.(B. Tech.), to finalize the structure of subsequent year for the said batch & to finalize the structure & syllabus to be introduced from the new batch of 2018-19.(M. Tech.)

Proceeding: Discussion started but could not continued as some of the member put their views stating not to finalize the syllabus as significant time is left for starting of 1st semester classes and college should wait for publication of MAKAUT new syllabus in those regard.

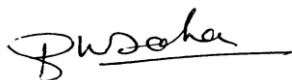
Resolutions: After publication of MAKAUT new syllabus in this regard the different departments / sections of this college will analyze it and prepare a structure / syllabus. That will be forwarded to syllabus committee for finalization.

5. Agenda -3, 4 & 5: To discuss the norms / mode / process to be followed for 3 weeks Induction training for the said batch, To discuss the norms / mode / process to be followed for Mandatory Additional Requirements to earn B. Tech. degree for present 1st year to 3rd year. To discuss the norms / mode / process to be followed for mentoring for the said batch.

Proceeding: Discussion held and Principal informed that different committees are formed in those regard and they will do the necessary to implement the matters maintaining the AICTE and MAKAUT guide lines.

Resolutions: The committees formed by the Principal will do the necessary to implement the matters maintaining the AICTE and MAKAUT guide lines.

There was no other business to transact the meeting with thanks to the chair.



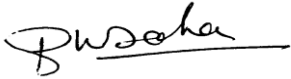
(P K Saha)

Co-ordinator, Syllabus Committee

Due to unavoidable circumstances, as per notice on 15.03.2018 the 3rd meeting of Syllabus Committee, could not be held on **29.03.2018 at 3.00 pm** in the conference room. The said meeting is rescheduled on **12.05.2018 at 1.00 pm** in the conference room to transact the followings:

6. To finalize the syllabus of 1st year, to be introduced from the new batch of 2018-19.(B.Tech.)
7. To finalize the structure of subsequent year for the said batch.
8. To discuss the norms / mode / process to be followed for 3 weeks Induction training for the said batch.
9. To discuss the norms / mode / process to be followed for Mandatory Additional Requirements to earn B.Tech. degree for present 1st year to 3rd year.
10. To discuss the norms / mode / process to be followed for mentoring for the said batch.
- 11.
12. To finalize the structure & syllabus to be introduced from the new batch of 2018-19.(M.Tech.)
13. Misc.

You of the Syllabus Committee are requested to attend the meeting.



(P K Saha)

Co-ordinator, Syllabus Committee

Members:

1. HOD,CE
2. HOD,EE
3. HOD,ME
4. HOD,CSE
5. HOD,ECE
6. HOD,IT
7. HOD, Mathematics
8. HOD,Physics
9. HOD, Chemistry
10. HOD, Humanities
11. COE
12. ACOEs
12. Supdt. of Workshop
13. Prof. SudipMukherjee
14. Prof. Dipak Kr. Kole
15. Dr. Santanu Das
16. Dr. Amitava Ray, Principal



Co-ordinator , Syllabus Committee

10.05.2018

As decided, in 2nd meeting of Syllabus Committee on 14.03.2018, the 3rd meeting of Syllabus Committee, will be held on **29.03.2018 at 3.00** pm, in the conference room to transact the views and to frame the future action to be taken.

Members of the Syllabus Committee are requested to attend the meeting.

(P K Saha)

Co-ordinator, Syllabus Committee

Members:

1. HOD,CE
2. HOD,EE
3. HOD,ME
4. HOD,CSE
5. HOD,ECE
6. HOD,IT
7. HOD, Mathematics
8. HOD,Physics
9. HOD, Chemistry
10. HOD, Humanities
11. COE
12. ACOEs
12. Supdt. of Workshop
13. Prof. SudipMukhopahyay
14. Prof. DhimanMondal
15. Dr. ArindamSaha



Co-ordinator , Syllabus Committee

15.03.2018

Minutes of the 2nd meeting of Syllabus Committee held on 14.03.2018 at 3.00 pm, in the conference room to transact the views and to frame the future action to be taken.

Members present:

Sr. No.	Member
1	Dr. Amitava Ray, Principal
2	Dr. Goutam Bairagi, Professor & Head, CE
3	Dr. Goutam Kumar Panda, Professor & Head, EE
4	Prof. Subrata Bhattacharya, Associate Professor & Head, ME
5	Dr. Jishan Mehedi, Associate Professor & Head, ECE
6	Prof. Aditya Samanta, Assistant Professor, IT for HOD, IT
7	Dr. Swapan Kumar Ray, Associate Professor & Head, Mathematics
8	Dr. Shyamapada Shit, Associate Professor & Head, Chemistry
9	Prof. Arindam Saha, Assistant Professor, Physics & Head, Humanities
10	Prof. Ashim Roy, Supdt. of Workshop
11	Prof. Srinibas Rana, Assistant Professor, CSE & COE
12	Dr. Sudip Mukherjee, Professor, ME
13	Prof. Pradip Kumar Saha, Professor, EE & Co-ordinator, Syllabus Committee

Minutes:

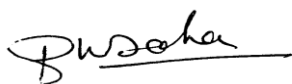
- The minutes of the 1st meeting of the Syllabus Committee meeting was read and discussed for action taken or to be taken.
 - In respect of sr. no. 1 of the minutes, again a detailed discussion was held and it is resolved that classes of 1st year students will be started immediately after the physical reporting to accommodate the "Induction Program for the newly admitted students" fruitfully. A committee will be formed by the principal to implement, monitor & control the "Induction Program for the newly admitted students".
 - In respect of sr. no. 2 of the minutes, again a detailed discussion was held and it is resolved that A committee will be formed by the principal for preparing a draft scheme to make a list of activities, evaluation process & coordination as per requirements related to Mandatory Additional Requirement for earning B.Tech. Degree. Circular of MAKAUT (displayed in their website) has to be taken into account regarding this matter. The Committee will also implement, monitor & control it. A student will not be awarded the B.Tech. Degree without acquiring the required marks from the enlisted activities.
- As per resolution of the last meeting, a draft centralized structure of syllabus was circulated earlier to all the concerned department / section for a fruitful discussion and review in their department/section. The members expressed that another 14 days may be spared to finalize the departmental / Sectional report for 3rd to 8th semester.

After discussion, it is resolved that structure for 1st semester & 2nd semester as circulated are accepted and will be implemented from the new batch, to be admitted in 2018. The departmental/sectional review report regarding the structure for 3rd semester to 8th semester from the department/section have to be submitted to Prof. P.K.Saha (both soft copy & signed hard copy) by 28.03.2018. Prof. P.K.Saha may be consulted regarding any query.

As per new syllabus prescribed by AICTE, the following subjects have to be introduced:
BIOLOGY, ENVIRONMENTAL SCIENCE, CONSTITUTION OF INDIA, ESSENCE OF TRADITIONAL KNOWLEDGE.

It is also resolved that as the college has no related expert faculty to teach the subjects, so related expert teachers have to be appointed otherwise those subjects will be un-manned / untaught and academic program will be in jeopardy condition.

It is also resolved that department wise six sections for the first year students may be considered instead of present four sections systems for effective teaching. Arrangement of Drawing Board may be done from the college to avoid carrying it by the students from hostel/ mess/ home.
- Regarding M.Tech. syllabus, HODs of Electrical Dept. & Mechanical Dept. are requested to finalize the syllabus to implement from new first year batch of 2018-19.
- It is resolved that next meeting will be held on 29.03.2018.



Co-ordinator, Syllabus Committee

As decided, in the 1st meeting of Syllabus Committee on 20.02.2018, the 2nd meeting of Syllabus Committee, will be held on **14.03.2018 at 3.00** pm, in the conference room to transact the views and to frame the future action to be taken.

Members of the Syllabus Committee are requested to attend the meeting.

(P K Saha)

Co-ordinator, Syllabus Committee

Members:

1. HOD,CE
2. HOD,EE
3. HOD,ME
4. HOD,CSE
5. HOD,ECE
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7. HOD, Mathematics
8. HOD,Physics
9. HOD, Chemistry
10. HOD, Humanities
11. COE
12. ACOEs
12. Supdt. of Workshop
13. Prof. SudipMukhopahyay
14. Prof. DhimanMondal
15. Dr. ArindamSaha



Co-ordinator , Syllabus Committee

21.02.2018

Minutes of the 1st meeting of Syllabus Committee held on 20.02.2018 at 3.00 pm, in the conference room to transact the views and to frame the future action to be taken.

Members present:

Sr. No.	Member
1	Dr. Amitava Ray, Principal
2	Dr. GoutamBairagi, Professor & Head ,CE
3	Dr. Goutam Kumar Panda, Professor & Head ,EE
4	Dr. JishanMehedi, Associate Professor & Head ,ECE
5	Dr. Swapan Kumar Ray, Associate Professor & Head , Mathematics
6	Prof. SrinibasRana, Assistant Professor, CSE & COE
7	Prof. DhimanMondal, Assistant Professor, CSE
8	Prof. Pradip Kumar Saha, Professor,EE & Co-ordinator, Syllabus Committee

Minutes:

1. It is resolved that as per the circular of MAKAUT (displayed in their website) and the guidelines of AICTE (displayed in their website), the 3-weeks mandatory Induction program for the new students will be introduced from the session 2018-19. The authority is requested to find the proper mechanism to implement it. Rescheduling of vacation or alternate arrangement to accommodate it may be thought.
2. It is resolved that as per the circular of MAKAUT (displayed in their website), Mandatory Additional Requirement for earning B.Tech. Degree will be introduced as per followings:

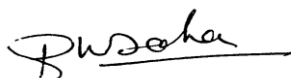
Level of Entry in B.Tech Course	Total duration for earning Points	Minimum Points
1 st Year from the academic year 2018-19 onwards	1 st to 4 th Year	100
2 nd Year from the academic year 2018-19 onwards (Lateral Entry)	2 nd to 4 th Year	75

For existing Students (except students in the 4th year): Every student, who is admitted to the 4 years B.Tech program prior to the academic year 2018-19, is required to earn minimum number of Activity Points as per Table II in addition to the required academic grades, for getting MAKAUT,WB's B.Tech degree.

Current Semester	Total Points to be earned During the full course
2 nd	100
4 th	75
6 th	50

The authority is requested to find the proper mechanism to implement it.

3. After a extensive discussion, it is resolved that a centralized structure of syllabus to be proposed and circulated to all the concerned department / section for a fruitful discussion in their department/section. The outcomes from the department/section have to be submitted to Prof. P.K.Saha(both soft copy & signed hard copy) by 12.03.2018. Prof. P.K.Saha may be consulted regarding any query.
4. Regarding M.Tech. syllabus, HODs of Electrical Dept. & Mechanical Dept. are requested to finalize the syllabus to implement from new first year batch of 2018-19.
5. It is also resolved that next meeting will be held on 14.03.2018.



Co-ordinator , Syllabus Committee

As decided, the 1st meeting of Syllabus Committee, will be held on 20.02.2018 at 3.00 pm, in the conference room to transact the views and to frame the future action to be taken.
Members of the Syllabus Committee are requested to attend the meeting.

(P K Saha)

Co-ordinator, Syllabus Committee

Members:

1. HOD,CE
2. HOD,EE
3. HOD,ME
4. HOD,CSE
5. HOD,ECE
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10. HOD, Humanities
11. COE
12. ACOEs
12. Supdt. of Workshop
13. Prof. Subrata Bhattacharya
14. Prof. DhimanMondal



Co-ordinator , Syllabus Committee

12.02.2018