

Minutes of the 3rd meeting of Syllabus Committee held on 12.05.2018 at 1.00 pm, in the conference room to transact the views and to frame the future action to be taken.

Members present in the 3rd meeting of Syllabus Committee held on 12.05.2018 at 1.00 pm, in the conference room.

Sr. no.	Member
1	Dr. Amitava Ray, Principal
2	Dr. Goutam Bairagi, Professor & Head ,CE
3	Dr. Goutam Kumar Panda, Professor & Head ,EE
4	Prof. Subrata Bhattacharya, Associate Professor & Head, ME
5	Dr. Jishan Mehedi, Associate Professor & Head ,ECE
6	Prof. Aditya Samanta, Assistant Professor , & Head, IT
7	Prof. Dhiman Mondal, Assistant Professor , & Head, CSE
8	Dr. Swapan Kumar Ray, Associate Professor & Head , Mathematics
9	Dr. Nripati Chakravartty, Associate Prof. & Head, Physics
10	Dr. Sudip Mukherjee, Professor, ME
11	Dr. Santanu Das, Associate Professor, EE
12	Prof. Pradip Kumar Saha, Professor, EE& Co-ordinator, Syllabus Committee
13	Prof. Subhranta Roychowdhury, Associate Professor, ME

Minutes:

1. Agenda -1, 2 & 6: To finalize the syllabus of 1st year, to be introduced from the new batch of 2018-19.(B. Tech.), to finalize the structure of subsequent year for the said batch & to finalize the structure & syllabus to be introduced from the new batch of 2018-19.(M. Tech.)

Proceeding: Discussion started but could not continued as some of the member put their views stating not to finalize the syllabus as significant time is left for starting of 1st semester classes and college should wait for publication of MAKAUT new syllabus in those regard.

Resolutions: After publication of MAKAUT new syllabus in this regard the different departments / sections of this college will analyze it and prepare a structure / syllabus. That will be forwarded to syllabus committee for finalization.

2. Agenda -3, 4 & 5: To discuss the norms / mode / process to be followed for 3 weeks Induction training for the said batch, To discuss the norms / mode / process to be followed for Mandatory Additional Requirements to earn B. Tech. degree for present 1st year to 3rd year. To discuss the norms / mode / process to be followed for mentoring for the said batch.

Proceeding: Discussion held and Principal informed that different committees are formed in those regard and they will do the necessary to implement the matters maintaining the AICTE and MAKAUT guide lines.

Resolutions: The committees formed by the Principal will do the necessary to implement the matters maintaining the AICTE and MAKAUT guide lines.

There was no other business to transact the meeting with thanks to the chair.



(P K Saha)

Co-ordinator, Syllabus Committee

Due to unavoidable circumstances, as per notice on 15.03.2018 the 3rd meeting of Syllabus Committee, could not be held on **29.03.2018 at 3.00 pm** in the conference room. The said meeting is rescheduled on **12.05.2018 at 1.00 pm** in the conference room to transact the followings:

1. To finalize the syllabus of 1st year, to be introduced from the new batch of 2018-19.(B.Tech.)
2. To finalize the structure of subsequent year for the said batch.
3. To discuss the norms / mode / process to be followed for 3 weeks Induction training for the said batch.
4. To discuss the norms / mode / process to be followed for Mandatory Additional Requirements to earn B.Tech. degree for present 1st year to 3rd year.
5. To discuss the norms / mode / process to be followed for mentoring for the said batch.
- 6.
7. To finalize the structure & syllabus to be introduced from the new batch of 2018-19.(M.Tech.)
8. Misc.

You of the Syllabus Committee are requested to attend the meeting.

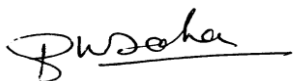


(P K Saha)

Co-ordinator, Syllabus Committee

Members:

1. HOD,CE
2. HOD,EE
3. HOD,ME
4. HOD,CSE
5. HOD,ECE
6. HOD,IT
7. HOD, Mathematics
8. HOD,Physics
9. HOD, Chemistry
10. HOD, Humanities
11. COE
12. ACOEs
12. Supdt. of Workshop
13. Prof. SudipMukherjee
14. Prof. Dipak Kr. Kole
15. Dr. Santanu Das
16. Dr. Amitava Ray, Principal



Co-ordinator , Syllabus Committee

10.05.2018

As decided, in 2nd meeting of Syllabus Committee on 14.03.2018, the 3rd meeting of Syllabus Committee, will be held on **29.03.2018 at 3.00** pm, in the conference room to transact the views and to frame the future action to be taken.

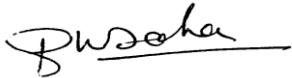
Members of the Syllabus Committee are requested to attend the meeting.

(P K Saha)

Co-ordinator, Syllabus Committee

Members:

1. HOD,CE
2. HOD,EE
3. HOD,ME
4. HOD,CSE
5. HOD,ECE
6. HOD,IT
7. HOD, Mathematics
8. HOD,Physics
9. HOD, Chemistry
10. HOD, Humanities
11. COE
12. ACOEs
12. Supdt. of Workshop
13. Prof. SudipMukhopahyay
14. Prof. DhimanMondal
15. Dr. ArindamSaha



Co-ordinator , Syllabus Committee

15.03.2018