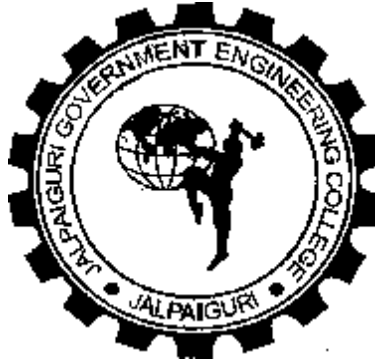


E-tender is being invited for supplying Goods, Repairing & Maintenance  
Follow: <http://wbtenders.gov.in> , from: 06.07.2019, 15.00 hours. [www.jgec.ac.in](http://www.jgec.ac.in)  
Notice no.: JGEC/SG/2019-20/GOODS/01/ECE  
Principal, Jalpaiguri Govt. Engg.College

**TENDER DOCUMENT  
FOR  
PROCUREMENT OF  
GOODS AND REPAIRING & MAINTENANCE UNDER SG  
State Grant:2019-20**

**Tender Notice No: JGEC/SG/2019-20/GOODS/01/ECE dated 06.07.2019**



**JALPAIGURI G GOVERNMENT ENGINEERING COLLEGE JALPAIGURI- 735 102**

[www.jgec.ac.in](http://www.jgec.ac.in)

**Phone:** 03561561 – 255131 (Principal), Fax: 03561 – 256143

255132 (Accounts Officer), 255465 (EPABX)

**OFFICE OF THE PRINCIPAL**

**JALPAIGURI GOVERNMENT ENGINEERING COLLEGE**

**JALPAIGURI – 735 102**

[www.jgec.ac.in](http://www.jgec.ac.in)

**e-mail:** [principal@jgec.ac.in](mailto:principal@jgec.ac.in), [cpc@jgec.ac.in](mailto:cpc@jgec.ac.in)

## GENERAL INFORMATION TO THE TENDERERS

### 1. INVITATION:

Two Bid Tenders are invited by the Principal, Jalpaiguri Government Engineering College, from bonafied and experienced firms/agencies through the e-tendering portal of the Govt. of West Bengal (<https://wbtenders.gov.in>) for supply of machinery, laboratory equipment, accessories, consumables etc. for different academic/ non-academic departments /sections as listed from the manufacturers / their authorized distributors /dealers / as applicable.

While the main tender document (both technical and financial) must be submitted electronically following the instructions given in the said portal, hard copies of the technical bid together with all supporting documents ( as submitted electronically) may be submitted directly to the Principal of the College at the above address *before the opening of tender at time specified* in this document.

**An index page for the submitted bid document must be attached placing at next to the top page as follows:**

Sr. no.	Name of Items / documents	Page nos.		

Related BOQs is **JGEC/SG/2019-20/GOODS/01/ECE Dated: 06.07.2019**

2. LANGUAGE OF TENDER: The tender shall be submitted in the prescribed form in English..

3. **VALIDITY:** The validity of the offer shall be for a minimum period of 180 days from the date of submission of the same.

### 4. SUPPORTINGDOCUMENTS:

All the tenders must be accompanied by photocopies/ originals of the following documents, hard copies of which may be submitted directly to the Principal of the College at the above address:

- Valid Registration Certificate (for MSME Units, S.S.I. Units, Co-operative Societies) if applicable.
- Valid Trade License/ Certification of Incorporation *with clear description of nature of business*.
- PAN Card.
- GST Registration No. (GSTIN)
- Latest Professional Tax Payment Certificate (PTPC)/ PT deposit challan for current financial year.
- Proof of EMD Deposit, if applicable.
- Manufacturer's Authorization Letter (if the Bidder is not manufacturer of the quoted item) for mentioned item(s) only (**for the items ECE-01, 02, 04,05,06 of this tender**)
- Relevant Technical Literature, Detailed Specifications and Catalogue including photograph of the specific equipment offered.
- Credentials are to be in the form of Purchase order along with Payment Certificate/ Performance Certificate / Installation certificate from buyer.
- Details of service facilities (Technical and Human Resource) available directly with the Bidder related to all types of support including installation, maintenance and training and address details of nearest Service Center is to be provided for **Repairing & Maintenance Work only.**
- NABL Accreditation Certificate must be provided for Calibration Job only.
- Comprehensive on-site warranty for at least one year from the date of installation must be given.
- NSIC/MSME/SSI units and Co-operative Societies are exempted from deposition of EMD** on production of satisfactory documents in support of their claim. **In case of NSIC/MSME/SSI, photo copy of valid Certificate (Current) should be submitted/uploaded in "Fee Cover" in lieu of EMD.**
- Relevant Government Order for exemption in respect of above mentioned requirements, where ever applicable.**
- Supplementary information if any may be submitted under separate cover before the last date of submission of the tender.

**All the above documents should be serially as per order given with page numbers**

***GENERAL CHECKLIST OF ANNEXURE-II for other document should be consulted.***

Technical documents must contain the following for each of the Item for which bidder is willing to quote:

- Name of Item.

- b. Make and model no.
- c. Relevant Technical Literature with detailed Technical Specification.
- d. Manufacturer's Authorization (if the Bidder is not manufacturer) for mentioned item(s) only
- e. Comprehensive on-site Warranty for at least one year or as specified.

***Item wise Checklist of ANNEXURE-III for other document should be consulted.***

#### **5. OPENING OF TENDER:**

- Last date of submission of the Bids is 23<sup>th</sup> July, 2019 up to 14.00Hours
- Technical Bids will be opened on 25<sup>th</sup> July, 2019 at 14.30 Hours. at the office of Jalpaiguri Government Engineering College, Jalpaiguri, West Bengal, in presence of the intending bidders / their authorized representatives, if any.
- If for any administrative reason the date of opening of the tenders be a declared a holiday, the tender will be opened on the next working day at the same time and place.
- If the tender could not be opened on the date of opening due to any unavoidable circumstances, the next date of opening of tender may be known from the college website.

#### **6. EVALUATION OF TENDER**

- i) The purchaser will evaluate and compare the quotations determined to be satisfactorily responsive based on:
  - a) the Laid Down terms and conditions as mentioned in the different sections of the tender document,
  - b) The bids which are found technically suitable according to the technical specifications of the purchaser,
  - c) Supporting documents submitted along with the bids as required in Section 4 above under heading "SUPPORTING DOCUMENTS" are LEGIBLE.
- ii) The quotations would be evaluated separately for each item.
- iii) The Purchaser shall be under no obligation to accept the lowest quotation. Further, the college authority reserves the right to reject all or any of the tenders without assigning any reasons, if any discrepancy is found in the bid.

#### **7. DELIVERY:**

Free delivery of the consignment is to be made at the premises of Jalpaiguri Government Engineering College, Jalpaiguri, West Bengal, 735102 within the stipulated date to be mentioned in the purchase order and the same has to be tested / commissioned / installed immediately. Part delivery will not be entertained.

#### **8. PRICE:**

The prices of the items may have separate Price Components and Taxes & Duties Components (Tax & Duties Components which are required to be borne and paid by the Purchaser). The price component should be the basic price of the item including cost of packing, F.O.R. Destination door delivery basis, installation, commissioning, training to personnel etc., if any. However, the quoted prices should be inclusive of all and to be written both in figures and words. Correction if any shall be made by crossing and signing with date and re-writing. In case of conflict between the figures & words **the latter will prevail**. The price quoted by the Bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account. Each Bidder shall submit BOQ wise bids i.e. only items of any particular BOQ per bid. Conditional Discounts in the Price offered by the Bidder will not be entertained. The prices shall be quoted in Indian rupees only for stores of Indian origin. **Price preference as per existing government rules shall be given to eligible bidders.**

**QUOTED PRICE SHOULD BE ON THE BASIS OF UNIT PRICE**(Nos./ Sets/ Users whichever is applicable as per annexed BOQs). Quoted Price should be item-wise and it will be evaluated on item-wise (like ECE-1, ECE-2 etc.).

**If asked by the Supplier, the college authority may provide declaration certifying that the said goods are required for Research and Development purposes only for availing concessional GST.**

#### **9. ACCEPTANCE OF MATERIAL/INSPECTION/QUALITY ASSURANCE:**

After issuance of purchase order in favour of successful bidder, the latter has to make necessary arrangement for inspection and testing of the consignment by the tender inviting authority, i.e. Principal, Jalpaiguri Government Engineering College, Jalpaiguri, West Bengal, or his representative, if he deems fit. In such case, the Principal, Jalpaiguri Government Engineering College may accept only tested cleared consignment.

#### **10. SECURITY MONEY FORE-TENDER:**

10,000/- (Ten Thousand Rupee only) security money deposit for e-Tender security purpose in favour of “ Principal, Jalpaiguri Government Engineering College, Jalpaiguri, West Bengal,” to be remitted electronically through the above mentioned portal, salient features of which are given in **Annexure I. Note:**

Traditional process of deposit of SECURITY MONEY through offline instruments like Bank Draft, Pay Order etc. has been stopped for e-tender procurement of this Institute w.e.f. 01.09.2016. Necessary SECURITY MONEY will be deposited by the bidder electronically: online – through his net banking enabled bank account, maintained at any bank or: offline – through any bank by generating NEFT/ RTGS challan from the e-tendering portal. Intending Bidder will get the Beneficiary details from e-tender portal with the help of Digital Signature Certificate and may transfer the SECURITY MONEY from their respective Bank as per the Beneficiary Name & Account No., Amount, Beneficiary Bank name (ICICI Bank) & IFSC Code and e-Proc Ref No. Intending bidder who wants to transfer SECURITY MONEY through NEFT/RTGS must read the instruction of the Challan generated from E- Procurement site. Bidders are also advised to submit SECURITY MONEY of their bid, at least 5 working days before the bid submission closing date as it requires time for processing of Payment of SECURITYMONEY.

#### **11. PAYMENT/ PERFORMANCE SECURITY:**

- i) Payment shall be made to the supplier after the processing of the Bill through e-clearance as per existing norm of State Government after the receipt of the ordered item(s) in full and in good condition at the premises of the Purchaser and issue of satisfactory performance certificate by the USER.
- ii) **Along with the Bill, Bidder has to submit a performance security of 5% of the Billing Amount which will be retained during the period of warranty as performance guarantee.**

#### **12. GUARANTEE /WARRANTY:**

The warranty shall be comprehensive and for a period of **01 (ONE) YEAR or mentioned in the item descriptions from the date of satisfactory installation and commissioning of the item at the premises of the Purchaser.** In case the bidder shall remain responsible without cost to buyer for all defects in materials / spares and workmanship which may develop in normal use and which have been called to the attention of the successful bidder prior to expiry of guarantee period, it will be the responsibility of the bidder to take up the matter with their respective manufacturers for fulfillment of the guarantee / warranty provisions. Duly filled in Warrantee/Guarantee card shall have to be supplied in cases of supply of all items. In case of failure on the part of the bidder to remedy the defects / replace the materials within reasonable period(30days)in spite of due intimation by the Principal, Jalpaiguri Government Engineering College, Jalpaiguri, West Bengal, the purchaser reserves the right to remedy the defects /replace the materials at the cost and responsibility of the bidder without further notice and the same shall be deducted from his security deposit. In addition, normal warranty as provided by the original equipment manufacturer for replaced parts has to be extended to the purchaser.

#### **13. LIQUIDATED DAMAGES:**

Liquidated Damages shall be levied in case of delay in the delivery of goods or completion of Works and shall be levied at the rate of 2% per month of delay or part thereof. Liquidated Damages will be subject to a ceiling of 10% of the contract price and shall be levied by way of Pre- estimated damages and not by way of penalty.

#### **14. INSURANCE:**

The Goods under supply must be fully insured against any loss or damages during transit or storage or during commissioning or installation.

#### **15. FORCE MAJEURE:**

There could be circumstances/events where the supplier/contractor may not be in a position in spite of his best efforts, to meet the delivery/ completion schedule due to events beyond their control and not foreseeable such as wars, riots, fires, floods, epidemics, other natural calamities, quarantine restrictions and freight embargo etc. In such cases suitable delivery extensions based on merit of the case may be granted for arranging the delivery of goods or completion of works on the basis of written application by the supplier / contractor at the discretion of the college authority. Also the supplier shall not be made liable for forfeiture of performance security, liquidated damages or termination of contract as per provisions made in the contract elsewhere due to reasons for delay mentioned above.

#### **16. PATENT RIGHTS:**

The supplier/contractor should have proper and valid licensee / right to the use of and/ or supply the product/ services for their design, material or manufacturing and its patent, trademark or industrial design rights in the purchaser's country. The supplier/contractor should safeguard the interest of the purchaser from any third party claim towards the infringement of it and indemnify the purchaser.

#### **17. LAWS GOVERNING THE CONTRACT:**

- i) The contract shall be governed by the laws of the Union of India in force.
- ii) All disputes are subject to jurisdiction of courts of law situated at Jalpaiguri only.

#### **18. ARBITRATION:**

In the event of any question, dispute or difference arising under the conditions of Contract, or any special conditions of contract, or in connection with the contract (except as to any matters the decision of which is specially provided for by these or the special conditions) the same shall be referred to the sole arbitration of an officer as per prevailing norms of Govt. of West Bengal.

#### **19. FRAUD AND CORRUPTION:**

The Bidders, Suppliers, Contractors and their Subcontractors and Consultants in the contracts require to observe the highest standard of ethics during the procurement and execution of this contract by not being engaged in Corrupt, fraudulent, collusive, coercive or obstructive practice as generally defined. Non-Compliance of the above will lead to rejection of proposal for award/declaring a firm or individual ineligible even for future bidding.

#### **20. AWARD OF CONTRACT:**

The purchaser shall award the contract, within the validity period of tenders, to the bidder who meets the tender conditions in all aspects, has the necessary technical and production capabilities and financial resources and whose bid is substantially responsive to the tender conditions and has offered the lowest evaluated cost offered by the technically accepted bidders. The terms of the accepted offer shall be incorporated in the purchase order.

#### **21. INCIDENTAL SERVICES:**

The supplier shall be required to provide any or all of the following services, including additional services, if any, free of cost:

- (a) Performance or supervision of the on-site assembly and/or start-up of the supplied Goods.
- (b) Furnishing of tools required for assembly and/or maintenance of the supplied Goods.
- (c) Furnishing of detailed operations and maintenance manual for each appropriate unit of supplied Goods.
- (d) Performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this Contract.
- (e) Training of the Purchaser's personnel, at the Supplier's plant and/or on-site, in assembly, start-up, operation, maintenance and/or repair of the supplied Goods/software.

#### **22. SPECIAL ATTENTION:**

All bidders are to note that tenders containing any deviation from the terms and conditions, specifications and other requirements are liable to be rejected. The bidder who do not meet the appropriate standard of capability and financial resources, may not be considered. The tender inviting authority reserves all rights to reject any or all the tenders without assigning any reason and also split up the supply if necessary and to accept the tender in whole or part.

Invitation of the tender shall under no circumstances create any right, legal or otherwise in favour of the bidder in case the tender is closed, withdrawn or cancelled before issuance of purchase order nor shall the inviting authority be liable to explain the reason of such closure, withdrawal or cancellation of the tender.

While tenders are under consideration, bidders and their representatives or other interested parties shall refrain from contacting by any means any persons or representatives of the purchaser, i.e., Jalpaiguri Government Engineering College, Jalpaiguri, West Bengal, on matters relating to the tender under study. The purchaser if necessary may request for clarification of tender in writing. After the public opening of the tenders, information relating to examination, clarification and evaluation of tenders and recommendations concerning awards shall not be disclosed to bidders or other persons not officially concerned with this process until the successful bidder is notified of the award of the contract.

#### **23. Important Dates:-**

01. Date of uploading of N.I.T. & Tender documents(online): 06.07.2019, 12:00 Hours.
02. Starting of Documents download(online): 06.07.2019 from 12:00 Hours.
03. Bid Submission starting (online): 06.07.2019 from 12:00 Hours.
04. Last date of Documents download and submission of bid (on line): 23.07.2019, 14:00 Hours.
05. Date of Technical Bid opening : 25.07.2019, 14:30 Hours.
06. Date of uploading list for Technically qualified Bidder (online) : To be notified later
07. Date of opening of Financial Proposal(online) : To be notified later
08. Date of uploading of list of bidders along with the approved rate : To be notified later

**JGEC/SG/2019-20/01/ECE Dated: 06.07.2019**

Details  
of  
Procurement of Goods  
for  
Electronics & Communication Engineering Department  
Jalpaiguri Government Engineering College

Item descriptions corresponding to referred/ attached  
BOQ

## Items:

Sr. No.	Item Descriptions	Item Code	Quantity	Unit
1	CRO: 100 M Hz Dual trace digital storage oscilloscope with component test	ECE-1	30.000	Nos
2	LCD Projector : Type XGA, Device Chipset, 3LCD , Resolutions: 1024x768, Display mode:720P,1080 I, 1080p/60, 1080p/50, 575i, 7575p, 480p, 480i, Lamp brightness: 2501-3000 lm. Projection size: 300 inch, Lamp:210 W, Lamp life: 4001 – 6000 hrs. Contrast ratio:2500:1, aspect ratio:4:3	ECE-2	1.000	Nos
3	External hard disk: 1TB	ECE-3	5.00	Nos.
4	Function Generator: 3 M Hz Sine wave, triangular wave, square wave function generator	ECE-4	30.000	Nos
5	Reflex Klystron based Microwave Test bench; Specifications:- Klystron Power Supply: 1 Klystron Mount : 1 Klystron Tube 2K25/K27: 1 Isolator : 1 Frequency Meter (Direct Readout) : 1 Variable Attenuator : 1 Detector Mount : 1 VSWR Meter : 1 Radiation Pattern Turn Table : 1 Wave Guide Stands : 4 Waveguide bend, 90o : 1 Precision Movable Short : 1 Waveguide Twist : 1 Accessories : Cooling Fan : 1 Coaxial-W/G Adaptor : 2 Coaxial Cable N to N : 1, Antennas : Standard Gain Horn : 1 Pick up horn : 1 Slotted Broad Wall : 1 Slotted Narrow Wall : 1 Dielectric Antenna : 1 E-Plane Sectoral Horn : 1 H-Plane Sectoral Horn: 1 Pyramidal Horn : 1 Parabolic Dish : 1 Klystron Power Supply: Input Voltage : 230 VAC; $\pm 10\%$ , 50 Hz Beam Supply : Voltage : 240 - 420 VDC, Variable Current : 50 mA Regulation: 0.5% for 10% I/P variation Ripple : < 5mv RMS Repeller Supply : 10-270 VDC, Variable Regulation 0.25% for 10% I/P variation Filament Supply : 6.3 VDC Over-load Trip Current : 65mA Modulation : A M (Square) FM (Saw-tooth) Frequency Range 500 - 2500 Hz 150 - 300 Hz Amplitude 0 - 110 V 0 - 65 V External Through external Modulating Signal Display : Digital display for (a) Beam voltage, (b) Beam current, (c) Repeller voltage Standby Mode : Only Heater Supply ON Connectors : (a) 8-Pin Octal Socket, (b) BNC for External Modulation Mechanical Dimensions: 26.5 (L) X 13 (H) X 26.5 (D) cm	ECE-5	1.000	Nos
6	Gunn diode based Microwave Test bench:Gunn Power Supply - 1,Gunn Oscillator - 1,PIN Modulator - 1,Isolator : 1,Frequency Meter : 1,Variable Attenuator : 1,Slotted Section : 1,Tunable Probe : 1,Detector Mount : 1,Movable Short : 1,Matched Termination : 1,VSWR Meter : 1,Wave Guide Stand : 4,S. S. Tuner : 1,Fixed Short : 1; Accessories :Cooling Fan : 1,BNC to BNC Cable : 1,BNC to open Cable : 1,Smith Chart : 100; Gunn Power Supply: VoltageRange - 0 to 10 V,Current : 0 to 750 mA (Max.),Regulation : 0.2% for $\pm 10\%$ mains Variation,Ripple : 2mV (rms),Modulation. Frequency : 900 - 1100 Hz, Square wave,Modulation Amplitude : 0 - 10.0 V (peak to peak),Output connector : BNC (F) for Gunn-bias & UHF (F) for Pin-mod,Mains : 230 V, 50 Hz, 25 watts approx.,Standard Accessories : Main Cable, Coax Cable, BNC to BNC,Coax Cable BNC to UHF, Spare Fuse & Manual	ECE-6	1.000	Nos

7	Universal Analog and Digital Trainer Kit consists of 0 - 30 Volt DC variable power supply, $\pm 12$ Volt DC Power supply with respect to common Terminal, a + 5 Volt DC supply , An adjustable clock pulse oscillator, eight bouncer and debouncer switches, eight digital probe, two Bread boards ,Three seven segment digital voltmeter and current meters.	ECE-7	20.000	Nos
8	AM, FM . PM modulator and demodulator trainer kit	ECE-8	5.000	Nos
9	FSK, PSK, ASK modulator and demodulator trainer kit	ECE-9	5.000	Nos
10	Delta and Adaptive Delta modulator demodulator trainer kit	ECE-10	3.000	Nos
11	DSB/ SSB AM trainer kit with modulation and demodulation	ECE-11	3.000	Nos
12	PAM, PWM, PPM modulator demodulator trainer kit	ECE-12	3.000	Nos
13	FET characteristic Trainer kit with ammeter and voltmeter and variable supply	ECE-13	8.000	Nos
14	Rectifier trainer kit with the facility of half wave and full wave rectification experiment	ECE-14	8.000	Nos
15	VLSI-Lab Bundle-Mentor GraphicsIC Nanometer Design Bundle and universal FPGA trainer kit	ECE-15	10.000	Users
16	Circuit components and Wire cutter etc: ( 50 nos. each) ICs: 7400, 7402, 7408,7432,7486, 741, 555, 556	ECE-16	2.000	Sets
17	FET(BFW10, BFW11, 2N3822, 2N3823), diode, zener diode( 50 nos. each)	ECE-17	2.000	Sets
18	Resistors (10ohm, 1Kohm,68 kohm), ( 500 nos. each)	ECE-18	2.000	Sets
19	Capacitors(0.001micro farad, 0.01 micro farad, 2.2 micro farad) ( 20 nos. each)	ECE-19	2.000	Sets
20	Single strand connecting wire	ECE-20	10.000	Coils
21	<b>Wire cutter</b> :-Groove Joint:Adjustable;Hand Tool Type:Wire Stripper/Cutter;HandleMaterial:Plastic;Individual/Set:Individual;Jaw Capacity:8 inch;Jaw Tip Size:0.125 inch	ECE-21	30.000	Nos
22	<b>Screw Driver set with six blades of following size:</b> 1/4"x 4", 1/4" x 6", 3/16" x 3", 3/16" x 6", 1pt x4", 2pt x 4"with Storage rack, quad lobe handle for torque and comfortable hold, color coded handles to easy screw driver selection	ECE-22	10.000	Nos
23	Antivirous Quick Hill , 5Users	ECE-23	100	Nos.



Annexure-I  
Government of West Bengal on line e-payment by the bidder

1. Logon by bidder:

- a) A bidder desirous of taking part in a tender invited by a State Government Office/PSU/ Autonomous Body/Local Body/ PRIs, etc shall login to the e-Procurement portal of the Government of West Bengal (<https://wbtenders.gov.in>) using his login ID and password.
- b) He will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender by selecting from either of the following payments modes:
  - i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;
  - ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

**1. Payment procedure:**

- a) Payment by Net-banking (any listed bank) through ICICI Bank Payment Gateway:
  - i) On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
  - ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.
  - iii) Bidder will receive a confirmation message regarding success/failure of the transaction.
  - iv) If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government /PSU/Autonomous Body/local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R. N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
  - v) If the transaction is failure, the bidder will again try for payment by going back to the first step.
- b) Payment through RTGS/NEFT:
  - i) On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
  - ii) The bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his Bank account.
  - iii) Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
  - iv) If verification is successful, the fund will get credited to the respective Pooling account of the State Government /PSU/ Autonomous Body/Local Body/PRIs, etc maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
  - v) Hereafter, the bidder will go to e-Procurement portal for submission of his/her bid.
  - vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

**2. Refund/Settlement Process:**

- i) After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-Procurement portal of the State Government, the tender inviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurement portal through web services.
- ii) On receipt of the information from the e-Procurement portal, the Bank will refund, through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date 0 which information on rejection of bid is uploaded to the e-Procurement portal by the tender inviting authority.
- iii) Once the financial bid evaluation is electronically processed in the e-Procurement portal, EMD of the technically qualified bidders other than that of the L1 and L2 bidders will be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.
- iv) If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.
- v) As soon as the L1 bidder is awarded the contract (AOC) and the same is processed electronically in the e-Procurement portal–
  - a) EMD of the L1 bidder for tender of State Government offices will automatically get transferred from the pooling account to the State Government deposit head 1/8443-0 -103-001- 07" through GRIPS along with the bank particulars of the L1 bidder.
  - b) EMD of the L1 bidder for tenders of the State PSUs/Autonomous Bodies/Local Bodies/PRIs, etc will automatically get transferred from the pooling account to their respective inked bank accounts along with the bank particulars of the L1 bidder. In both the above cases, such transfer will take place within T+1 Bank Working Days where T will mean the date on which the Award of Contract (AOC) is issued.
- vi) The Bank will share the details of the GRN No. generated on successful entry in GRIPS with the E-Procurement portal for updation.
- vii) Once the EMD of the L1 bidder is transferred in the manner mentioned above, Tender fees, if any, deposited by the bidders will be transferred electronically from the pooling account to the for Government tenders and to the respective linked bank accounts for State PSU/Autonomous Body/Local Body/PRIs, etc. tenders.
- viii) All refunds will be made mandatorily to the bank A/c from which the payment of EMD & Tender Fees (if any) were initiated.

**ANNEXURE-II**

**GENERAL CHECK LIST FOR NEW PURCHASE( enclosed with this\_ submitted tender )**

Tender Notice No:

Sl.No.	Description of Criteria	Compliance :(Yes/No)	Page No./ Section/ Sub Section No.
1.	All pages numbered.		
2.	All pages are legible		
3.	Valid Registration Certificate (for MSME Units, S.S.I. Units, Co-operative Societies) if applicable.		
4.	Valid Trade License/ Certification of Incorporation <i>with clear description of nature of business.</i>		
5.	PAN Card.		
6.	GST Registration No. (GSTIN): Latest Professional Tax Payment Certificate (PTPC) / PT deposit challan for current financial year.		
7.	Whether copy of Latest Professional Tax Payment Certificate (PTPC) or, PT deposit challan for current financial year.		
8.	Whether Proof of EMD Deposit (if applicable)		
9.	Manufacturer's Authorization Letter (if the Bidder is not manufacturer of the quoted item) for mentioned item(s) only		
10.	Relevant Technical Literature, Detailed Specifications and Catalogue including photograph of the specific equipment offered		
11.	Credentials are enclosed. Credentials are to be in the form of Purchase order, Payment Certificate and Performance Certificate from buyer.		
12.	Details of service facilities (Technical and Human Resource) available directly with the Bidder related to all types of support including installation, maintenance and training and address details of nearest Service Center is to be provided for <b>Repairing &amp; Maintenance Work only.</b>		
13.	NABL Accreditation Certificate must be provided for Calibration Job only.		
14.	Comprehensive on-site warranty for at least one year from the date of installation must be given		
15.	NSIC/MSME/SSI units and Co-operative Societies are exempted from deposition of EMD on production of satisfactory documents in support of their claim. In case of NSIC/MSME/SSI, photo copy of valid Certificate (Current) should be submitted/uploaded in "Fee Cover" in lieu of EMD.		
16.	Relevant Government Order for exemption in respect of above mentioned requirements, where ever applicable.		
17.	Supplementary information if any may be submitted under separate cover before the last date of submission of the tender.		
18.	Bid validity mentioned		
19.	Delivery Period mentioned.		
20.	Agreed to purchaser's Mode of payment.		
21.	Whether FOR, JGEC delivery		
22.	Whether Format of Quotation is as per the format given above, Cover letter ( Annexure-IV) is attached		

**NB: Due to Incomplete Checklist and discrepancies between check list and submitted document, the bid may be declared cancelled without further proceedings.**

**Signature of Bidder with Stamp and date:**



**ANNEXURE –IV**

**LETTER OF SUBMISSION OF TENDER**

To  
The Principal /O.I.C.  
Jalpaiguri Govt. Engg. College  
Jalpaiguri - 735102

**Subject:** Tender for GOODS AND/OR REPAIRING & MAINTENANCE UNDER State Grant:2019-20

**Tender Notice No.**

dated:06.07.2019

Dear Sir,

Subject to the conditions given in the tender documents for the above-mentioned tender, I/We hereby participate in the tender process as bidder. I/We hereby certify that I/We have examined and am/are fully familiar with all the provisions of the tender document and I/We are agreed to abide by all these terms and conditions laid therein.

The following certificates/ documents are furnished:-

- (i)
- (ii)
- (iii)

.  
. .  
. .  
. .  
. .

I/We do hereby declare that the entries made in the tender and ANNEXURES attached therein are true.

Yours faithfully,

Signature of Bidder

Name: \_\_\_\_\_

Mobile/Tel No.: \_\_\_\_\_

Address : \_\_\_\_\_

Signature Not Verified

Digitally signed by

Location: West Bengal