

Jalpaiguri Govt. Engg. College
Office of the Controller of Examination

NOTICE

Memo No.JGEC/COE/2017/05

Date: 1/11/17

- ❖ This is to inform all the B.Tech and M.Tech (**Regular & Backlog**) students of all the years that the **Form Fill-up process for the ensuing 1-3-5-7 (Regular & Backlog) Semester Examination'17 is going to be held from 13th November'17 onwards.**
- ❖ The students have to specify their **ELECTIVE PAPERS (Paper code and Paper name)** carefully.
- ❖ For **backlog** examination, students are instructed to submit a separate form with backlog paper code and paper name.
- ❖ At the time of submitting the forms to the college, the students have to show the **'No-due certificate'** & the **'Receipt of the payment of Examination Fee'**. **No student will be allowed to submit the form without the documents mentioned above.**
 - Deposit your examination fees (**Rs. 1000/- (One Thousand) for Regular & Rs.800/- (Eight Hundred) for Backlog**) through **ECS/NEFT**, recognized **Debit or Credit Cards** in addition to A/c payee **Demand Draft (DD)** of any nationalize bank in favour of "**Jalpaiguri Government Engineering College**", payable at **Jalpaiguri**.

Name of Account	Block Grant Aid Fund A/c, J.G.E.C.
Account No	11444523106
IFSC	SBIN0007194
Bank Details	STATE BANK OF INDIA, Danguajhar

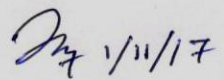
- Submit the filled-up examination form (**Regular and Backlog**) at the Examination Section on the scheduled date

Schedule of form fill up

Department	Year	Date	Time of DD submission/ Payment verification at cash section	Time of form submission
CE, EE, ME	2 nd	13.11.17	11 a.m. to 2-30 p.m.	11 a.m. - 2 p.m. & 3 p.m. - 4.30 p.m.
CSE, ECE, IT	2 nd	14.11.17		
CE, EE, ME	3 rd	15.11.17		
CSE, ECE, IT	3 rd	16.11.17		
CE, EE, ME	1 st	17.11.17		
CSE, ECE, IT	1 st	20.11.17		
CE, EE, ME	4 th	21.11.17		
CSE, ECE, IT	4 th	22.11.17		
M.Techall	all	23.11.17	-do-	-do-

24/11/17 : all year with late fine, Rs. 200/- (regular and backlog)

- ❖ **Acceptable mode of payment of examination fees is either A/c payee DD or electronic funds transfer**
- ❖ No form will be accepted after **4.30 p.m. on 24/11/17** under any circumstances.


Assistant Controller of Examination
Jalpaiguri Govt. Engg. College

Copy to:-

- (1) All the HOD of all Academic Departments, JGEC, (2) Accounts Officer, JGEC, (3) Deputy Registrar, JGEC, (4) Assistant Proctor, JGEC, (5) Cash Section, JGEC, (6) Notice Board.

N.B.: All the students are instructed to submit their passport size color photo (soft copy, .jpg, file size not more than 50KB, file name=<roll_number>.jpg, e.g., 13101101001.jpg) to their CR, immediately.