

Government of West Bengal
Office of the Principal
Jalpaiguri Government Engineering College
Jalpaiguri-735102, West Bengal, India



Phone no.:03561-255131,9434381078
Fax no.03561-256143, website:www.jgec.ac.in
Email: principal@jgec.ac.in

No.709-P/2021

NOTICE

Date: 05.05.2021

It is hereby informed to all candidates who have been allotted seat at JGEC (2020-2021) but did not participate in the online admission process, they are advised to send application form alongwith the relevant documents by speed post/registered post for the refund of the **counseling fees**. Additionally, please click the following link and submit the details:

<https://forms.gle/Zdr4TrPfBcmx4gWt5>

Last date:30th May,2021

Principal

Copy to:

1. Accounts Officer
2. Office Copy

To
The Principal
Jalpaiguri Govt. Engineering College
Jalpaiguri-735102

Sub: Prayer for refund of counselling fees at WBJEE

Sir,

With due respect I am to request you to-

Arrange to issue A/C payee cheque in favour of me or credit to the bank account mentioned hereunder

(FILL IN BLOCK LETTERS)

1	NAME OF THE STUDENT	
2	WBJEE RANK NO.	
3	Application year in WBJEE	
4	MOBILE NO.	
5	EMAIL ID	
6	BANK NAME	
7	BANK BRANCH	
8	BANK ACCOUNT NO.	
9	BANK IFSC CODE	

(Note: The bank account should be in the name of the student or where the student is the 1st holder of account)

Yours faithfully

(Counter signature of Guardian with date)

(Full signature of the student with date)

Encloser:

- Provisional Allotment letter of WBJEE (self signed)
- A cancelled cheque & copy of the 1st page of Pass Book of the bank account stated above (self signed).
- E-Payment form .

ANNEXURE-II

Mandate by the Payee for e-Payment

No.

Date:

To

The
(The Head of the office)

.....
(Address of the office)

Subject: Payment through electronic mode.

Sir,

I/we am/are giving option for availing the facility of e-Payment. Kindly arrange to remit the amount to my/our Bank Account hereinafter. The details of my/our particulars are furnished below:

1. (a) Name of the Claimant/ Payee/Recipient:

(Capital letters)

(b) Address:

(c) Contact No. Land Line:

Mobile :

(d) E-mail:

(e) ID No.: **

Nature of ID: **

2. (a) Name of Bank:

(b) Name of Branch with Bank Branch Code:

(c) Account Type: Savings / Current / Cash Credit

(d) Bank Account No. [CBS allotted a/c. no.]:

(e) Branch IFSC [11-digits]:

(f) Branch MICR-[9-digits]:

The Bank particulars furnished above is correct and true.

I/we hereby declare that I/we and my/our heirs and successors accept the liability of making good to Government the overpayment, if any, made to me/us under the scheme.

I/we hereby authorise.....Branch (name of the Branch) of the _____ Bank to receive amount on my/our behalf for credit to my/our account as stated above and further authorise that the receipt of credit given by the bank for the amount of my/our account shall be treated as legal quittance.

Yours faithfully,

(Signature of the Claimant/ Payee/Recipient)

(To be accepted by the Head of Office)

Date:

Signature of the Head of office
(Office Seal)

- B. (a) ID No. & Nature of ID: ID No. (i) For Individual: It should be Voter Card, Adhar Card or PAN Card or any other Identity card issued by the State Government/Central Government/ Government Autonomous Bodies/ Local Bodies, (ii) For Autonomous Body/Firm/ Company: Registration No. or PAN / TAN Number or Trade License.
- (b) Verification of Bank Particular: Copy of the 1st page of the Pass-Book along with a copy of cancelled cheque or certified by the concerned Bank-branch.