

Minutes of the 1st meeting of Syllabus Committee held on 20.02.2018 at 3.00 pm, in the conference room to transact the views and to frame the future action to be taken.

Members present:

Sr. No.	Member
1	Dr. Amitava Ray, Principal
2	Dr. GoutamBairagi, Professor & Head ,CE
3	Dr. Goutam Kumar Panda, Professor & Head ,EE
4	Dr. JishanMehedi, Associate Professor & Head ,ECE
5	Dr. Swapan Kumar Ray, Associate Professor & Head , Mathematics
6	Prof. SrinibasRana, Assistant Professor, CSE & COE
7	Prof. DhimanMondal, Assistant Professor, CSE
8	Prof. Pradip Kumar Saha, Professor,EE & Co-ordinator, Syllabus Committee

Minutes:

1. It is resolved that as per the circular of MAKAUT (displayed in their website) and the guidelines of AICTE (displayed in their website), the 3-weeks mandatory Induction program for the new students will be introduced from the session 2018-19. The authority is requested to find the proper mechanism to implement it. Rescheduling of vacation or alternate arrangement to accommodate it may be thought.
2. It is resolved that as per the circular of MAKAUT (displayed in their website), Mandatory Additional Requirement for earning B.Tech. Degree will be introduced as per followings:

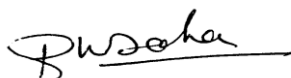
Level of Entry in B.Tech Course	Total duration for earning Points	Minimum Points
1 st Year from the academic year 2018-19 onwards	1 st to 4 th Year	100
2 nd Year from the academic year 2018-19 onwards (Lateral Entry)	2 nd to 4 th Year	75

For existing Students (except students in the 4th year): Every student, who is admitted to the 4 years B.Tech program prior to the academic year 2018-19, is required to earn minimum number of Activity Points as per Table II in addition to the required academic grades, for getting MAKAUT,WB's B.Tech degree.

Current Semester	Total Points to be earned During the full course
2 nd	100
4 th	75
6 th	50

The authority is requested to find the proper mechanism to implement it.

3. After a extensive discussion, it is resolved that a centralized structure of syllabus to be proposed and circulated to all the concerned department / section for a fruitful discussion in their department/section. The outcomes from the department/section have to be submitted to Prof. P.K.Saha(both soft copy & signed hard copy) by 12.03.2018. Prof. P.K.Saha may be consulted regarding any query.
4. Regarding M.Tech. syllabus, HODs of Electrical Dept. & Mechanical Dept. are requested to finalize the syllabus to implement from new first year batch of 2018-19.
5. It is also resolved that next meeting will be held on 14.03.2018.



Co-ordinator , Syllabus Committee

As decided, the 1st meeting of Syllabus Committee, will be held on 20.02.2018 at 3.00 pm, in the conference room to transact the views and to frame the future action to be taken.
Members of the Syllabus Committee are requested to attend the meeting.

(P K Saha)

Co-ordinator, Syllabus Committee

Members:

1. HOD,CE
2. HOD,EE
3. HOD,ME
4. HOD,CSE
5. HOD,ECE
6. HOD,IT
7. HOD, Mathematics
8. HOD,Physics
9. HOD, Chemistry
10. HOD, Humanities
11. COE
12. ACOEs
12. Supdt. of Workshop
13. Prof. Subrata Bhattacharya
14. Prof. DhimanMondal



Co-ordinator , Syllabus Committee

12.02.2018