

Minutes of the meeting of the 17th Academic Council Meeting held on 10.10.2021 through Google meet at 8.00 pm. (Saturday) to discuss important issues and transact the views for the academic interest of the Institution.

Members present:

1. Dr. Amitava Ray, Principal, JGEC & Chairman- Academic Council: Present
2. Dr. Goutam Bairagi, Secretary, Academic Council, Prof. & HOD,CE, Member: Present
3. Dr. Santanu Das Prof. & HOD,EE, Member: Present
4. Dr. Jishan Mehedi, Associate Prof. & HOD, ECE, Member: Present
5. Dr. Susovan Chatterjee, Associate Professor & Head, ME, CGEC, MAKAUT nominee: Present
6. Dr. Goutam Das, Prof. & Head, ECE,CGEC, MAKAUT nominee: Present
7. Prof. Sukhendu Mandal, Assistant Prof., CSE, CGEC,MAKAUT nominee: Present
8. Dr. Arindam Saha, Assistant Professor & Head, Humanities
9. Dr. Swapan Kumar Roy, Associate professor
10. Dr. Pradip Kumar Saha, Prof., EE, Special Invitee: Present
11. Dr. Goutam Kumar Panda, Prof., EE, Special invitee, Present
12. Dr. Subhas Barman, Assistant Professor, Head, CSE.
13. Prof. Chinmoy Ghosh, Assistant Professor, CSE.
14. Prof. Debamita Saha (Singha), SACT, IT

Minutes:

17.1. Dr. Amitava Ray, Principal welcomed the members present in the meeting and requested the Member-Secretary to start the discussion as per Agenda. Dr. Goutam Bairagi, Member-Secretary introduced the members present.

Proceedings: With the permission of the Chair, the minutes of the 16th Academic Council held on 14.08.2021 through Google meet at 8.00 pm. was read out fully by the Member-Secretary and the Chairman invited annotations or suggestions from the members present.

Resolution: The minutes of the 16th Academic Council held on 14.08.2021 through Google meet at 8.00 pm was confirmed.

17.2: Action taken on the minutes of the 16th Academic Council held on 14.08.2021 through Google meet at 8.00 pm .

Proceedings: Member-secretary apprised the members in brief about the Action Taken Report (ATR) in respect of the minutes of the 16th Academic Council held on 14.08.2021 through Google meet at 8.00 pm . Member Secretary , placed the relevant documents and explained the matter in details.

Resolutions: Members unanimously appreciated the drive action taken by the college on the minutes of the 16th Academic Council held on 14.08.2021 through Google meet at 8.00 pm and encouraged the authority to move forward further to improve the image of the college. ATR has been welcomed unanimously as is being presented..

17.3: Discussions in respect of the minutes of the meetings of 8th Syllabus committee meeting held in 07.10.2021.

Proceedings: The Member-Secretary placed all the minutes of the meetings of 8th Syllabus committee meeting held in 07.10.2021. He informed the members as follows and discussions held at length:

- i. For B.Tech. courses a common syllabus in first year (first & second semester) for all the department will be followed incorporating the same subjects of the present syllabus with re-orientation (to optimize the utilization of academic resources) between 1st and 2nd semester only”. The said common syllabus may be introduced from the entry session 2021-22.
- ii. For the structure and syllabus of B.Tech. courses from 2nd to 4th year courses: No common structure may be maintained. As per resolution of department, department may keep (maintain) their present syllabus or they may change their structure as deemed fit. If the department would like to change their structure and syllabus from 2nd to 4th year courses, then the department is requested to propose the complete structure and syllabus (all the subjects included in the structure) from 2nd to 4th year courses of their department. The department is requested to follow the AICTE and MAKAUT guidelines to prepare the syllabus. The said proposed structure and syllabus from 2nd to 4th year courses may be submitted by 07.12.2021, so that it may be discussed and finalized in the next Syllabus committee meeting.
- iii. For M.Tech. courses:
New structure and syllabus with the present common papers of EE & ME department is received from EE dept. , so it may be introduced from the entry session 2021-22 (to optimize the utilization of academic resources).

Resolutions:

Members discussed all the points in details and approved all the resolutions / decisions taken in 8th Syllabus committee meeting held in 07.10.2021.

17.4: Discussions in respect of the amendment of “The Rules and Regulations relating to Academic activities of Jalpaiguri Govt. Engg. College”.

Proceedings: The Member-Secretary informed the members that “The Rules and Regulations relating to Academic activities of Jalpaiguri Govt. Engg. College” was introduced from the session 2012-13 as our Autonomy started from the session 2012-13. The said “The Rules and Regulations relating to Academic activities of Jalpaiguri Govt. Engg. College” was reviewed in BOE time to time and amendment is proposed . A draft of proposed amendment of “The Rules and Regulations relating to Academic activities of Jalpaiguri Govt. Engg. College” is placed for discussion and acceptance. Discussions continued for long-time.

Resolutions: After Long discussions, it is resolved that in view of Academic requirements and MAKAUT statue, the placed draft of proposed amendment of “The Rules and Regulations relating to Academic activities of Jalpaiguri Govt. Engg. College” is accepted and it will be in force from the new entry batch of session of 2021-22.

17.5: Medals and certificates for position holders for the pass out batch of 2019

Proceedings: The Member-Secretary informed that due to COVID-19 pandemic and other reasons Degree Certificate of 2019 pass out batches prepared after a gap of two years. In exigency, the certificates are issued to the passout batches immediately.

Resolution: it is resolved that Medals and/or certificate of merit for all the position holders may be issued in due course or in the next Award ceremony.

17.6: AQAR

Proceedings: The Member-Secretary informed that AQAR report for 2020-21 has to be prepared and has to submitted on or before 31st December,2021.

Resolution: It is resolved that AQAR report(2020-2021) will be prepared as per guidelines of the NAAC and report must be submitted before 31st Dec,2021 as notified in the NAAC website.

17.7: Cyber Security-Centre of Excellence

Proceedings: The Principal informed that JGEC is selected for Cyber Security-Centre of excellence. Next course of actions have to be taken to make it successful.

Resolution: Member appreciated the initiatives for Cyber Security-Centre of excellence and MoU in this regard may be signed for the better academic and research performance of the Institute. Prof. Chinmoy Ghosh, SPOC, Cyber Security-CoE is advised to explore the training & research activities for the benefits of the academic community.

17.8: Dates for the Degree certificate of 2020 & 2021 batches:

Proceedings: Member Secretary stated that a request letter for the Date has been forwarded to COE, MAKAUT. Degree certificate will be prepared as soon as the Date is received from the MAKAUT.

Resolution: Degree certificates will be prepared as per guidelines of the University and may be issued in the next award ceremony if college reopens.

17.9: Continuation of M.Tech. project work :

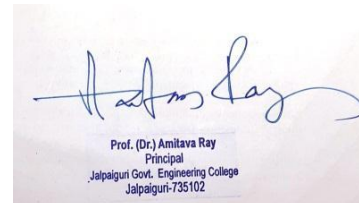
Proceeding: As per communication from HOD,EE, Member Secretary placed the names of two M.Tech. students could not completed the project work in their regular 4th semester classes. They require permission to continue their project work.

Resolutions: It is resolved that as per the “The Rules and Regulations relating to Academic activities of Jalpaiguri Govt. Engg. College” they may be continued their project work.



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