

Jalpaiguri Government Engineering College
Jalpaiguri-35102

Minutes of the meeting of the 12th Academic Council Meeting held on 03.07.2020 through Google meet at 8.00 pm. (Friday) to discuss important issues and transact the views for the academic interest of the Institution.

Members present:

1. Prof. (Dr.) Amitava Ray, Principal, JGEC & Chairman- Academic Council: Present
2. Prof.(Dr.) Goutam Bairagi, Secretary, Academic Council, Prof. & HOD,CE, Member: Present
3. Prof. (Dr.) Goutam Kumar Panda, Prof. & HOD,EE, Member: Present
4. Prof. (Dr.) Sudip Mukherjee, Prof., ME & COE, Member: Present
5. Prof. (Dr.) Jishan Mehedi, Associate Prof. & HOD, ECE, Member: Present
6. Prof. Dhiman Mondal, Assistant Prof. & Head, CSE, Member: Present
7. Prof. (Dr.) Dipak Kumar Kole, Associate Professor, CSE, Member: Present
8. Prof. Aditya Kumar Samanta, Assistant Prof. & HOD, IT, Member: Absent
9. Prof. Swapan Kumar Roy, Associate Prof. & HOD, Mathematics, Member: Present
10. Prof. (Dr.) Nripati Chakravorty, Associate Prof. & HOD, Physics, Member: Absent
11. Prof. (Dr.) Niharul Alam ,Assistant Prof. & HOD, Chemistry, Member: Absent
12. Prof. (Dr.) Arindam Saha, Assistant Prof., Physics & HOD, Humanities, Member: Present
13. Prof (Dr.) Soupayan Mitra, Associate Professor, ME, Member: Present
14. Prof. Ashim Roy, Supt. of Workshop, Member: Absent
15. Prof.(Dr.) Santanu Das, Associate Professor, EE, Member: Present
16. Prof. Subrata Bhattacharya, Associate Prof. & Head, ME, Member: Present
17. Prof. Nakul Chandra Sadhukhan, Retd. Professor, JGEC, External expert member: Absent
18. Prof. (Dr.) Pujan Sarkar, Principal, Jalpaiguri Polytechnic Institute, External expert member: Present
19. Mr. Debasish Chaki, Additional Engineer, WBSEDCL, External expert member: Absent
20. Prof. (Dr.) Susovan Chatterjee, Associate Professor & Head, ME, CGEC, MAKAUT nominee: Present
21. Prof. (Dr.) Goutam Das, Prof. & Head, ECE,CGEC, MAKAUT nominee: Present
22. Prof. Sukhendu Mandal, Assistant Prof., CSE, CGEC,MAKAUT nominee: Present
23. Mr. Sridip Duttagupta, Deputy Registrar, Special Invitee: Present
24. Prof. Subhranta Roychowdhury, Associate Professor, ME, Special Invitee: Absent
25. Prof. (Dr.) Pradip Kumar Saha, Prof., EE, Special Invitee: Present
26. Prof.(Dr.) Utpal Kumar Mondal, Prof., CE, Special invitee: Absent
27. Prof.(Dr.) Nimai Mukhopadhyay, Assistant Prof., ME, Prof.-in-Charge, T&P, Special invitee: Present
28. Prof. Chinmoy Ghosh, Assistant Professor, CSE, Special Invitee: Present
29. Prof. Shrayshi Dutta, Assistant Professor, IT, Special Invitee: Present

Minutes:

12.1 Dr. Amitava Ray, Principal welcomed the members present in and requested the Member-Secretary to start the discussion as per Agenda. Dr. Goutam Bairagi, Member-Secretary introduced the members present.

Proceedings: With the permission of the Chair, the minutes of the 11th Academic Council held on 17.05.2019 in Collegiate Conference room at 2.30 pm (also circulated earlier) was read out fully by the Member-Secretary and the Chairman invited annotations or suggestions from the members present.

Resolution: the minutes of the 11th Academic Council held on 17.05.2019 in Collegiate Conference room at 2.30 pm was confirmed.

12.2: Action taken on the minutes of the 11th Academic Council held on 17.05.2019 in Collegiate Conference room at 2.30 pm .

Proceedings: Member-secretary apprised the members in brief about the Action Taken Report (ATR) in respect of the Minutes of the 11th Academic Council held on 17.05.2019 in Collegiate Conference room at 2.30 pm

Resolution: Members unanimously appreciated the drive action taken by the college on the minutes of the 11th Academic Council held on 17.05.2019 in Collegiate Conference room at 2.30 pm and encouraged the authority to move forward further to improve the image of the college. ATR has been confirmed unanimously as is being presented. a special drive should be taken for different important post like Registrar, PA to Principal , Care Taker, Professor (T & P) , faculty in the Department of Humanities, IT, ECE etc. to maintain regular academic activities.

12.3: Discussions on 'alternate evaluation method' to be adopted in view of present Covid-19 situation:

Proceedings: Member Secretary , placed the following three documents and explained the matter in details:

❖ ADVISORY from Principal Secretary, Department of Higher Education, Government of West Bengal , University Branch vide No. 378-EH/1U-37/2020 dated. 27.06.2020

❖ NOTIFICATION from Controller of Examination, MAKAUT vide Ref.No. COE/MAKAUT, WB/43/2020 Date: 30/06/2020. Alternative evaluation scheme due to Covid-19 pandemic situation (based on Govt advisory dated 27.06. 2020 and decision of academic council on 30.06.22020)

❖ The Minutes of the meeting of the Principal, HODs. Senior teachers, Dy. Registrar, Assistant Proctor of JGEC held on 02.07.2020 through Google meet at 8.00 pm.:

Considering the followings discussions started and After a long discussion the following resolutions/decisions are taken:

12.3.i.: Regular students of final /terminal semester:

a. 20 marks out of 100 marks would be awarded based on 'Internal Assessment based evaluation' by the . Subject teachers for the final /terminal semester students.

***Assessment of a student's performance throughout the above mentioned period as per the Guidelines . stated in the Academic Regulations of this College for the theoretical subjects and marks will be awarded by the subject teachers.

b. 80 marks out of 100 marks would be awarded based on continuous assessment (based on 1st to 7th semester SGPA) and attendance. i. 75 marks out of 100 marks would be taken from continuous assessments(based on 1st to 7th semester SGPA)

and

ii. 5 marks out of 100 marks would be awarded based on attendance. Imposition of lockdown would be treated as 'classes attended'.

***75 marks out of 100 marks will be on the basis of **Best SGPA of last Seven 7 semester (i.e. semester-I to semester-VII)**. SGPA of a particular semester will be considered as stood on 02.07.2020.

Calculation of marks for the above will be as per the following conversion formula : **Best SGPA among the last Seven 7 semester (i.e. semester-I to semester-VII) -0.75 multiplied by 7.5 i.e { (best SGPA-0.75) * 7.5}**

It is also proposed / advised that the **Subject class teacher will forward the obtained marks out of 20 as mention in 12.3.i.a. and 5 marks for attendance.**

Internal evaluation for 20 marks and 5 marks for attendance out of 100 marks will be completed by 11th July,2020 and to be submitted to the COE section by 13th July,2020.

c. If a student wishes to appear in a formal examination instead of above 'alternate evaluation method', he/she would be given an opportunity, as an exception, to apply for the same through a process to be notified only after Covid-19 situation gets normalized. The final result would be revised as per student's performance in the special examinations, irrespective of whether a student secures more or less marks than what is awarded to him/her through the 'alternate evaluation method'.

d. The student has to filled up the form for initiating and processing the evaluation of method, informing the evaluation method as mentioned is accepted or opting for Special examinations. For non-willingness of the stipulated formula, he/she will be allowed for Special Examination.

On line form fill up, choice of evaluation process, clearance of Mess dues , clearance of College Dues and clearance of Examination fees should be submitted by the students for initiation of evaluation process and finalizing the results.

12.3.ii. Students of final /terminal semester with back papers (Theoretical only) in earlier even semester:

a. All such students of final /terminal semester, who have back paper in earlier EVEN semester(s) in one or more subjects, would be awarded adequate grace marks with the previous performance to achieve pass marks in the subject so that their degree could be finalized taking cumulative formula of all semesters as per regulation.

As it is not cleared from the documents received from MAKAUT that Odd semesters Backlog are to be considered or not, the members request the Principal to write a letter to the MAKAUT for clarifications.

If they permit for Odd semesters then automatically Odd semesters Backlog subjects will be considered as followed for Even semesters Backlog subjects

b. However, if such students with back paper wish to appear in a formal examination instead of above 'alternate evaluation method', he/she would be given an opportunity, as an exception, to apply for the same through a process to be notified only after Covid-19 situation gets normalized. The final result would be revised as per student's performance in the special examinations, irrespective of whether a student secures more or less marks than what is awarded to him/her through the 'alternate evaluation method'.

c. The above two points (12.3.ii.a and 12.3.ii.b) is also applicable for the students who have the Backlog subjects and supposed to pass the B.Tech. / M.Tech. Degree before 2020 i.e. who appeared in the 8th / 4th semester examinations respectively before 2020.

d. The student has to filled up the form for initiating and processing the evaluation of method, informing the evaluation method as mentioned is accepted or opting for Special examinations. For non-willingness of the stipulated formula, he/she will be allowed for Special Examination.

On line form fill up, choice of evaluation process, and clearance of Examination fees should be submitted by the students for initiation of evaluation process and finalizing the results.

12.3.iii. The practical / laboratory / sessional subjects: The practical / laboratory / sessional subjects shall be evaluated based on continuous evaluation (on the basis of Physical classes held before Lock down and On line classes held during Lock down, if any) by scaling it up to 100.

***Assessment of a student's performance throughout the above mentioned period as per the Guidelines . stated in the Academic Regulations of this College for the above subjects and marks will be awarded by the subject teachers.

Laboratory/sessional report may be submitted through e-mail to the concerned Laboratory teacher, but hard copies have to be submitted.

12.3.iv. VIVA-VOCE: Viva-voce of 8th semester will be evaluated by telephonic/on line system by the department. The evaluation will be completed by 11th July,2020 and to be submitted to the COE section by 13th July,2020.

12.3.v. Evaluation of Project: The project shall be evaluated based on continuous evaluation (on the basis of Physical classes held before Lock down and On line classes held during Lock down, if any). Project report / thesis may be submitted through e-mail to the concerned supervisor and the HOD, but hard copies have to be submitted sent afterwards.

The evaluation will be completed by 11th July,2020 and to be submitted to the COE section by 13th July,2020.

12.3.vi. Options: Students who are not satisfied with their End-semester results, as per formula given in point 2, will be allowed to appear for Special End-semester exams, as an exception, with the conditions mentioned in 12.3.i.c, 12.3.i.d, 12.3.ii.b and 12.3.ii.d.

12.3.vii. MAR: MAR to be earned as per MAKAUT guidelines.

Students will submit the MAR documents to the Mentors as per guidelines of MAKAUT and the mentors will evaluate the documents and finalize the MAR score sheet and submit it to the concerned HOD.

The evaluation will be completed by 11th July, 2020 and to be submitted to the COE section by 13th July, 2020.

12.3.viii. M.Tech. 4th semester: Evaluation of Project: The project shall be evaluated based on continuous evaluation (on the basis of Physical classes held before Lock down and On line classes held during Lock down, if any). Project report / thesis may be submitted through e-mail to the concerned supervisor and the HOD, but hard copies have to be submitted afterwards. External Examiner may be appointed during Project Defence

12.3.ix. Examination fees, Colleges dues and Mess dues: Have to be cleared by the student to initiate the form filling up.

12.3.x. Students of intermediate semester:

a. All students of intermediate semesters shall be promoted to the next semester.

b. Evaluation process of all intermediate semesters would be finalized in due course of time preferably only after Covid-19 situation gets normalized.

c. The commencement of the next academic session shall be decided by the appropriate authority when the Covid-19 situation permits so.

d. However, all such students are advised to get themselves involved in the following activities for which scope of credit transfer/ include in the academic performance would be explored and notified in due course of time

i. Enroll in the courses offered by NPTEL through SWAYAM platform in the courses of the interest of the students or having career prospect. A mapping list for some courses of the curriculum would be published and successful completion of such online courses would allow students to get the benefit of credit transfer scheme in the assessment process of next semester.

ii. Enroll in different online courses in national/international platform like Coursra, Simplilearn, edx, udemy etc for which credit transfer scheme would be considered after appropriate mapping of contents with syllabus of this university. Colleges may propose such mapping of contents of online courses with our courses & syllabus with justification of mapping for consideration of credit transfer scheme.

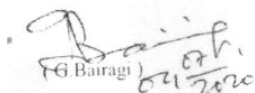
iii. Enroll in different online internship programs offered by different organizations.

iv. Enroll in different online projects which would enhance employability and capacity building skill.

v. Engage in entrepreneurial activities in the areas of future prospects.

Other processes like application for 'alternative evaluation method', date of submission of data in the examination portal would be notified immediately.

Resolutions: Members unanimously accepted all the decisions taken in respect of all the point of 12.3 and resolved that all the point will be executed as per decision.



(G.Bairagi)
Secretary, Academic Council



04/07/20
Principal, JGEC

(Dr. Amitava Ray)
Principal, JGEC