

**Jalpaiguri Govt. Engg. College**  
**Office of the Controller of Examination**

**NOTICE**

Memo No.JGEC/COE/2018/10

Date: 03/11/18

- ❖ This is to inform all the B.Tech and M.Tech (**Regular & Backlog**) **students of all the years** that the **Form Fill-up process for the ensuing 1-3-5-7 (Regular & Backlog) Semester Examination'18 is going to be held from 15th November'18 onwards.**
- ❖ The students have to specify their **ELECTIVE PAPERS (Paper code and Paper name)** carefully.
- ❖ For **backlog** examination, students are instructed to submit a separate form with backlog paper code and paper name.
- ❖ At the time of submitting the forms to the college, the students have to show the **'No-due certificate' & the 'Receipt of the payment of Examination Fee'. No student will be allowed to submit the form without the documents mentioned above.**
  - Deposit your examination fees (**Rs.1200/- (One Thousand and Two hundred only) for Regular & Rs.1000/- (One Thousand only) for Backlog**) through ECS/NEFT, recognized **Debit or Credit Cards** in addition to A/c payee **Demand Draft (DD)** of any nationalize bank in favour of "**Jalpaiguri Government Engineering College**", payable at Jalpaiguri.

Name of Account	Block Grant Aid Fund A/c, J.G.E.C.
Account No	11444523106
IFSC	SBIN0007194
Bank Details	STATE BANK OF INDIA, Danguajhar

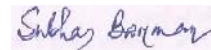
- Submit the filled-up examination form (**Regular and Backlog**) at the Examination Section on the scheduled date

**Schedule of form fill up**

Department	Year	Date	Time of DD submission/ Payment verification at cash section	Time of form submission
All	1 <sup>st</sup>	15.11.18	11 a.m.to 2-30 p.m.	11 a.m. - 2 p.m.
All	2 <sup>nd</sup>	16.11.18		&
All	3 <sup>rd</sup>	19.11.18		3 p.m. - 4.30 p.m.
All	4 <sup>th</sup>	20.11.18		
M.Tech all	all	17.11.18	11 a.m. – 2 p.m.	11 a.m. – 2 p.m.

**24/11/18: all year with late fine, Rs. 200/- (regular and backlog)**

- ❖ **Acceptable mode of payment of examination fees is either A/c payee DD or electronic funds transfer**
- ❖ No form will be accepted after **2 p.m. on 24/11/18** under any circumstances.



[Subhas Barman]

Deputy Controller of Examinations  
Jalpaiguri Govt. Engg. College

Copy to:

1. All HODs
2. Accounts Officer, JGEC
3. Deputy Registrar
4. Astd. Proctor
5. Cash section